

Minutes of AAA Board Videoconference

14 November 2023

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 9.04 am.

PRESENT: Brett Fallon, Mick Williams, Carolyn Austin, Andy Bousie, Sue Harris, Steve Ridout, Alexandra Maramenides entered the meeting after the financial reports and agreement being made that she will be invited to continue on the board.

APOLOGIES: Lee Sadler

GUESTS:

MINUTE TAKER: Tanya Wheeler by tape

2. DECLARATION OF INTEREST AND WHS

2.1. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

2.2. WORK HEALTH AND SAFETY WHS Nil reported.

3. CONFIRMATION OF PREVIOUS MINUTES

Draft minutes of 10 October 2023

Deferred to next meeting

4. BUSINESS ARISING

AGM Matters – Remodelling of the revenue, good to discuss at the face to face council meeting next year. To be held on the 9th and 10th of March 2024 at the Best Western in Melbourne.

Alpaca CheQA, needs another Q & A, a meeting to be set up in the near future. Needs to go into the member update. Can all the board members contribute something to the update and meeting. Feedback from vets is positive. AHA to come up with a communication strategy. Discussion about understanding of Alpaca CheQA and how to get that out to members.

5. GOVERNANCE

Director Duties Paper

To be deferred to next meeting

Policy review; Carolyn to prepare a list of the policies and when they will be reviewed.

The auditor that was engaged last year has been very useful and provides ongoing advice. It is recommended that Northcorp Accountants be extended for another year.

M23M70 The Board RESOLVED to accept the extension of Northcorp Accountants as the AAA Auditor.

6. EXECUTIVE REPORTS

6.1 PRESIDENT'S REPORT



Executive Positions:

Carolyn Austin – Treasurer

Sue Harris – Company Secretary

Andy Bousie – Vice President

Reappointment of co-opted Board member:

Recommend reappointing Alexandra Maramenides as co-opted board member until the 2024 AGM. She has specific skillset in communication and marketing. Two areas of our remit that we continue to need support with. Alexandra has performed well as a director over the last 12 months, contributes proactively to our high-level discussions and decision-making process. This presents as a good opportunity to capitalise on what Alexandra and the AAA have already invested. Alexandra has 2 series of educational videos nearly ready to launch, and more in production.

Director Skills Matrix:

In the process of being redone to work towards an additional Director being appointed to support Board skill gaps and succession.

Board Portfolio roles & Regional liaison:

To be confirmed at next meeting.

Board 2024 plan:

Portfolio updates discussed with intention of more itemised Board strategy developed for 2024. Meeting planned for March or April in person (same time as Council Meeting in Melbourne) to discuss how we are tracking against this plan.

BM23M71 The Board RESOLVED to appoint the executives' positions Carolyn Austin – Treasurer, Sue Harris – Company Secretary and Andy Bousie – Vice President

BM23M72 The Board RESOLVED to appoint Alexandra Maramenides as a co-opted board member for a further period to the 2024 AGM.

BM23M73 The Board RESOLVED to accept the Presidents report.

6 FINANCIAL REPORT

- All Bank Accounts have been reconciled to 31/10/2023
- PAYG all been lodged and paid
- Superannuation for June quarter is lodged & paid
- All known invoices are entered & paid
- The Trading Account Balance as at 10/11/2023 is \$57,222.21
- The Cash Manager Account Balance as at 10/11/2023 is \$142,312.42
- Trade Creditors are within terms
- Trade Debtors are within terms
- The membership income accruals have been done & carried forward into 2023-2024

BM23M74 The Board RESOLVED to accept the report.

7. Actions/Projects Reports

7.1 eAlpaca

Implementation of NLIS is nearly complete in eAlpaca.

BM23 M75 The Board resolved to approve a fee up to \$1,000 for additional work required to complete the NLIS changes to eAlpaca.

Registration to the National will be dependent on the Alpaca CheQA status. Members will be able to enter fleece without Alpaca CheQA but not halter entries.

BM23M76 The Board RESOLVED to accept the proposed costings for Alpaca CheQA in shows and the analysis provided by Simplify Solutions Pty Ltd of how that would work in eAlpaca subject to members being able to enter fleeces even where they are not certified for Alpaca CheQA.

7.2 SJC – international judging/website

Support the SJC sending out a letter to International Associations outlining who our current AAA Accredited Judges and what their levels are. It is an opportunity to build relationships with international associations. The showing and judging rules do say that a judge must let the SJC know if they are judging overseas.

The SJC would like to have access to make changes to the website. This is not possible but a change register is to be created to ensure Committee Chairs have input into the changes as Tanya manages changes on the website.

VCR are running a shearing school. Should we look at offering regions incentive to run shearing schools. Shearers are getting harder to find and the cost is increasing. The AAA has developed the video.

7.3 Educational videos

There are some videos nearly ready to be loaded onto the website. Communication will go out to members when they are loaded and ready for viewing.

8. Any other business

The annual auction will continue for the benefit of the members. It will be managed by the office. More information to come.

Resignation from Neil Daniell from the NLIS Committee.

Thank you to for all his work.

Next meeting:

5th of December 2023 at 9 am

Meeting closed 11.03 am.