



AAA Judge Reimbursement Form

Part A PERSONAL PARTICULARS

Full Name

Phone

Email:

Part B SHOW PARTICULARS

Show name:

Date of Show

Convenor Name

Part C EXPENSE CLAIM

Note that Tax Invoices MUST be attached to verify ALL claims up to a maximum of \$75 per day. Mileage will be paid at 0.85 per km. Please give start and finish locations and total km

Expense	\$	Receipt attached
Per diem at \$75 per day		n/a
Total	\$	-

PART D DECLARATION

I acknowledge I have read the instructions relating to reimbursements and that the above costs were incurred by me in accordance with AAA Policies and I have attached relevant supporting documents. I have not received a separate payment from the show society or any other party in relation to this show.

Signature _____ **Date** _____



Judge Reimbursement Form Instructions

Use this form to claim your reimbursements where you have incurred expenditure in the course of judging a AAA sanctioned show. Out of pocket expenses will be paid at a rate of \$75 per day as a judge's per diem. This will be to a maximum of 1 day in excess of the show length to account for travel time. (i.e. 1 day show gives maximum entitlement of 2 days)

All claims are to be received within **14 days** of the event / expenditure.

You must attach all original receipts or tax invoices. If there are no receipts or tax invoices, generally speaking, a reimbursement cannot be made.