



Minutes of AAA Board Videoconference

8 August 2023

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 8.07 am.

PRESENT: Brett Fallon, Mick Williams, Annemarie Ashton-Wyatt, Carolyn Austin, Alexandra Maramenides (left at 9.35), Andy Bousie, Sue Harris, Lee Sadler

APOLOGIES: Julie Wilkinson

GUESTS:

MINUTE TAKER: Tanya Wheeler

2. DECLARATION OF INTEREST AND WHS

2.1. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

2.2. WORK HEALTH AND SAFETY WHS Nil reported.

3. CONFIRMATION OF PREVIOUS MINUTES

Draft minutes of 13 June 2023 and 11 July 2023

B23MM44 The Board RESOLVED to confirm the minutes of the AAA Board video conferences held on 13 June 2023 and 11 July 2023 as a true and correct record.

4. BUSINESS ARISING

Nil

5. GOVERNANCE

Audit update – the report should be with the board at the end of September 2023.

Annual General Meeting - date for the AGM will be Monday the 13th of November at 7.00 pm.

6. EXECUTIVE REPORTS

6.1. PRESIDENT'S REPORT

No President's report presented.

6.2. FINANCIAL REPORT

- All Bank Accounts have been reconciled to 31/07/2023
- PAYG all been lodged and paid
- Superannuation for June quarter is lodged & paid
- All known invoices are entered & paid
- Trade Creditors are within terms
- Trade Debtors are within terms
- The membership income accruals have been done & carried forward into 2023-2024
- All insurances have now been paid in full and 5 months have been put into expenses with the remaining 7 months in prepayments – these will be moved into expense as part of the EOFY journals to bring from balance sheet into P&L.

BM23M45 The Board RESOLVED to accept the Treasurer's report.

7. BOARD ACTIONS / PROJECTS

7.1 SJC

Applications from Samantha Hood for the vacant role on the SJC

The SJC would warmly welcome Sam's contribution and feel that representation from a Queensland breeder will be well received by the wider membership.

The board is being requested to endorse the appointment of Samantha Hood to the SJC.

BM23M46 The Board RESOLVED to endorse the appointment of Samantha Hood to the SJC.

7.2 Education

VIDEO content/ modules

Further to the approval of the principle of video modules Alexandra has been liaising with the following as a start:

- Kylie Munyard for **Colour Genetics**
For a recording separate to the National Show workshop, focusing on "genetics 101", base colours, patterns, and the coat colour test (tbc as apparently tests might be changing in near future)
- Taryan, Max (Precision Alpaca Group) and Jonathan (Empyrean) for **Shearing**
For a recording separate to the Shearing Workshop later this year, at their farm near Kyneton. Focusing on prep, shearing techniques, fibre collection, animal welfare & checks.
- Neon Sheep Films
Confirmed that the board has agreed to the principle of modules and aiming for each to be in a day or under.

THINKIFIC

The AAA is waiting to receive quotes from Luciano and his team, for ongoing creation of material and adaption into modules.

Webinars

The Board is going to give members dates for **sustainability, export** and **bio-security** webinars- an opportunity for members to ask key questions- for the next 2-3 months. Currently working on dates that will work so that Tanya and Alexandra can coordinate.

Discussion about zoom meeting and/or webinar for discussion and feedback on the updated convenor manual. Dates will be provided in the next member update.

7.3 Youth

Apprentice qualifications applications

The recommendation letter from Jillian Elwers provided information on the assessment that was undertaken at Sydney Royal. Jillian recommended that Helen Phillips and Rubey Williams be appointed as Parader Judges.

Decision to be deferred to next meeting to seek further information from the two applicants on their prior assessments and judging they have undertaken.

7.4 R & D update

All About Alpacas Update

All on track ready to go. Katy will do the speech for the launch at the Nationals. Double table with the AAA.

Research and Strategic Industry Portfolio update

2023 Industry Development Grant applications closed on 30 June 2023. An application was received from Imogen Boughey. Imogen's application was found to be of a high standard and offers substantial benefit to the alpaca industry.

Cost is \$5,000 and covered within the existing R&D budget. Recommendation that the grant be offered to Imogen Boughey.

B23MM47 The Board RESOLVED to accept Imogen Boughey's application and offer her the grant of \$5,000.

7.5 NLIS business rules – final

The Board noted that the NLIS business rules have been approved and the final document is available on the AAA website.

8. Any other business

National Show

Jonathan has been provided with feedback regarding poster positioning for those outside the industry and offered a PR contact for media. Jonathon has successfully contacted the tourist offices, their platforms, and added relevant details for the showgrounds, for a wider reach.

Next meeting:

^{12th} of September 2023 at 8 am

Meeting closed 11.01 pm.