



Show Judge's Agreement

SHOW DETAILS

Name of show:

Venue and address:

Show convenor:

Phone

Email

DETAILS OF JUDGE

Name of judge:

Phone

Email

TRAVEL AND MISCELLANEOUS EXPENSES

- AAA Office will book all airfares, hire cars and accommodation once the region has approved the show and a travel request is received.
- Please advise AAA if the show society will be arranging any of the travel and/or accommodation.
- If road travel is the choice of transport, mileage to and from the event will also require prior approval. (Note that the cheapest form of available travel must be used, and reimbursement for mileage will be to a maximum value of the equivalent alternative flight and based on actual "Out of Pocket" expenses supported by Tax Receipts. Please consider hiring a car if convenient, appropriate and cheaper.
- If you use your private vehicle, you must have insurance coverage as the AAA is not liable for damage to your vehicle or any out-of-pocket expenses such as insurance excess charges.
- To establish timelines for the show with judges, convenors should discuss and consider maximum number of entries to be judged per day according to show rules, and any WHS Issues for judges needing to drive more than 2 hours before or after the show.
- Billeting a Judge MUST be discussed with the Judge prior to acceptance of the appointment.
- All Meal expenses during the event are covered by the judge's daily per diem.
- The Treasurer/Convenor agrees to promptly approve reimbursement of agreed expenses to the judge as soon as possible after receipt of claim forms together with relevant supporting documents.

AGREEMENT

The judge agrees to the following terms and conditions:

- To judge the show to the highest standard of his/her ability and at all times present him /herself in a professional manner befitting an AAA Ltd. accredited judge.
- To judge the show within the rules and guidelines set forth by AAA Ltd.
- To submit reimbursement claims within 14 days of the show with supporting documentation.
- That you have qualifications which are recognised and endorsed by AAA Ltd and are a current AAA member.

SIGNATURE

Australian Alpaca Association Ltd

PO Box 594 GUNGAHLIN ACT 2912 • +61 2 6151 2073 • info@alpaca.asn.au • www.alpaca.asn.au • ABN 30 067 146 481

A successful and sustainable alpaca industry in Australia.

The AAA Ltd appreciates you agreeing to judge an AAA Ltd. show and this *Judging Agreement* acts as confirmation of your appointment as Judge for the show detailed.

Please complete and sign this agreement within 7 days and send to the show Convenor (via email). Upon receipt, your copy will be signed and returned to you.

Signed by Judge

Date: / /

Signed by show convenor

Date: / /

ANTICIPATED EXPENDITURE BY JUDGE - (*please discuss with convenor*)

Please list anticipated expenditure to assist Convenor's show budget (not including arranged travel/accommodation or rental car).

Travel – private vehicle: \$

Parking: \$

Other: \$

A copy of this agreement and the travel request needs to be sent to tanya@alpaca.asn.au as soon as possible for the travel to be booked.

If the Agricultural Society is organising all or any of the travel, please make sure it is clear to the office.

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