



## Minutes of AAA Board Videoconference

7 December 2023

Via zoom

### 1. CONVENING OF MEETING

**WELCOME** President Brett Fallon opened the meeting at 9.01 am.

**PRESENT:** Brett Fallon, Lee Sadler, Sue Harris, Annemarie Ashton-Wyatt, Julie Wilkinson, Mick Williams, Prue Walduck

**APOLOGIES:** Kevin Ekendahl

**GUESTS:** Carolyn Austin, Alexandra Maramenides, Paul Maslen

**MINUTE TAKER:** Sue Harris

### 2. DECLARATION OF INTEREST AND WHS

**2.1. REGISTER OF DECLARATION OF INTEREST** - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

**2.2. WORK HEALTH AND SAFETY WHS** Nil reported.

### 3. CONFIRMATION OF PREVIOUS MINUTES

Draft minutes of 11 October 2022, 8 November 2022 deferred to next Board meeting.

The Board reviewed and approved the draft minutes of the 2021 Annual General Meeting for submission to and approval by the members at the 2022 Annual General Meeting.

### 4. GOVERNANCE

The Board is waiting on a Finance and Risk Committee recommendation regarding the appointment of auditors for 2023. The Committee will be asked to submit its recommendation as soon as possible.

### 5. 2022 ANNUAL GENERAL MEETING

The Board discussed the presentation of awards to be made at the AGM.

A special report on the 2022 National Alpaca Show will be presented to the AGM.

**BM22M71** The Board RESOLVED to approve the 2022 Annual Financial Reports for the Australian Alpaca Association Limited for submission to the 2022 Annual General Meeting of the company.

### 6. OFFICE CLOSING DATES FOR CHRISTMAS 2022

**BM22M72** The Board RESOLVED that the office will close from 21 December 2022 to 3 January 2023.

### 7. TRAVEL REIMBURSEMENT RATES

**BM22M73** The Board RESOLVED that the per kilometre rate for travel using the member's own vehicle for AAA purposes will increase from 68cents to 70cent per kilometre.



## **8. MARKET ACCESS AND TRADE REPORT**

The director responsible for MATC has reason to believe that MPI New Zealand and the Department of Agriculture, Fisheries and Forestry (DAFF) regard opening the trade route for live alpaca export between Australia and New Zealand as a low priority. The director hopes to meet with DAFF in the next week to explore the position with them in greater detail.

## **9. SERVICE PROVIDERS NOTED ON THE AAA WEBSITE**

Sue Harris noted that, although the website contains various lists of Service Providers that alpaca owners or other members of the public might wish to engage, only in one instance is there any disclaimer indicating that the AAA does not endorse or recommend the service providers. Sue suggested that such a disclaimer would be appropriate and offered to obtain a fee estimate from a practising lawyer to have such a disclaimer prepared for use on the website.

## **10. YOUTH & WHATS APP**

The question of a Director being appointed to a Youth Portfolio and the extension of Whats App to Regional and other groups was deferred to the next meeting.

### **Next meeting:**

17<sup>th</sup> of January 2023 at 9 am

Meeting closed 10.04am.