



## Minutes of AAA Board Videoconference

8<sup>th</sup> of November 2022

Via zoom

### 1. CONVENING OF MEETING

**WELCOME** President Brett Fallon opened the meeting at 9.05 am.

**PRESENT:** Brett Fallon, Lee Sadler, Sue Harris, Annemarie Ashton-Wyatt, Julie Wilkinson, Kevin Ekendahl, Prue Walduck

**APOLOGIES:** Mick Williams

**GUESTS:** Carolyn Austin, Alexandra Maramenides, Paul Maslen

**MINUTE TAKER:** Tanya Wheeler

### 2. DECLARATION OF INTEREST AND WHS

**2.1. REGISTER OF DECLARATION OF INTEREST** - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

**2.2. WORK HEALTH AND SAFETY WHS** Nil reported

### 3. CONFIRMATION OF PREVIOUS MINUTES

Draft minutes 11 October 2022

**Held over to next meeting.**

### BUSINESS ARISING

#### 4. GOVERNANCE

#### 5. EXECUTIVE REPORTS

##### 5.1. PRESIDENT'S REPORT

#### AGM:

The currently proposed AGM timing is not possible with delays in the audited reports.

AAA Ltd is a public company with a 30 June year end. Therefore, the AGM needs to be held within 5 months of the end of the financial year - deadline 30 November 2022. However, ASIC has provided an additional extension of 1 month this year, in line with its 1 month extension of financial reporting deadlines.

Given the delays anticipated with the auditor starting the 2022 FY they were not available to provide the audited financial reports to members for the anticipated end of November deadline. Proposed to postpone 2 weeks.

Auditors will need to finalise asap to meet this deadline.

Next steps include to convene a FARC meeting on receipt of audit report and a Board meeting after that prior to the AGM date decided in this meeting. Notice to members is 21 days prior. Would be ideal to have the report ready to go, but at this stage that seems unlikely/and it may not be necessary as there is no record of these being requested.

Two nominations received for the two Board positions. Mick Williams & Andy Bousie. No vote required.

Congratulations to Mick for renewing his position on the Board for a further 3 years.



AGM will be held on the 13<sup>th</sup> of December.

National Show:

No further EOI received.

Membership awards:

One life membership nomination & one appreciation nomination.

No Shane Read medal nominations.

NLIS:

Standards meeting 11/11/22 next step to get approval for RapID tag. Next step includes Board consider IAR rules reviewed asap to allow for NLISID tag as an option for members as an alternative to IAR tags as of the 1/1/23. Ealpaca likely near ready by that timeframe.

Recommend tag orders to be only via AAA office.

Cost of tag pending final costing from ISC.

One member is concerned with loss rate of NLIS tags and preference for double tagging (inclusive of the IAR tag).

One member feedback via feedback of cost of tagging. One other made some reference to this as well.

Minimum order quantities implies cost per member of approx. \$25 if one tag ordered inclusive our levy.

Order 1x NLIS compatible wand per Region to assist with show administration by June 23.

Consultation with LLA continues incorporating AHA and ISC in the process.

Initial approvals anticipated by December. Final approvals by June 2023, with potential for states to start legislating from that point.

Quality Assurance and Biosecurity:

Waiting for VIC Ag Dept to confirm date. Intended to run Alpaca CheQA seminar – focus show biosecurity.

Additional marketing of Alpaca CheQA required to increase penetration across the membership and industry as a whole.

FMD risk has not reduced. Incidence of FMD within Indonesia has been increasing albeit Australian media exposure has lessened. Very low vaccination rates. Bali at approximately 100% 1<sup>st</sup> dose for cattle, but not all susceptible species.

Animal health / EADRA:

Potential for alpaca to be better represented.

Alpaca industry is not a signatory of EADRA. We do not get invited to the table to discuss the financial outcome or responses to disease management.

The AAA would then be part of the process approving response process & cost. Currently we are only consulted if the Ag Dept or other industries are so inclined.

Signing to EADRA seems affordable on face value. but further analysis of cost of resourcing the ongoing management and upkeep is required.

Lee Sadler to assist with ongoing management of the Animal Health portfolio.

Ealpaca:

Discussion with Nathan Bailey went well. Tentatively invited Nathan Bailey to a Board meeting early next year to assist with sharing strategic ideas for alpaca development that would benefit industry growth.

Online workshops planned:

- 1) Colour genetics in practice with Lynn Edens scheduled.
- 2) Understanding colour test results with Dr Kylie Munyard aimed for early December.
- 3) Alpaca CheQA – show biosecurity / protocols

**BM22M64** The Board resolved to accept the President's report  
**BM22M65 AGM date confirmed as the 13<sup>th</sup> December 2022.**

## 5.2. FINANCIAL REPORT

The association remains in a good financial position.

### BACKGROUND INFORMATION:

- All Bank Accounts have been reconciled to end of October
- All known invoices are entered & paid
- Trade Creditors are within terms
- Trade Debtors are within terms
- The membership income accruals have been done & carried forward into 2022-2023

Still a payment to be made and one received for the National Show from Adelaide Show Society.

Work has been done providing a P & L which will track against actuals/budget looking forward.

**BM22M66** The Board resolved to accept the financial report

## 6. BOARD ACTIONS / PROJECTS

### 6.1 Education

There is a lot of content already available within the AAA. Tanya to set up a shared drive to put everything in so that it can be located. There are programs through which the AAA may be eligible to apply for funding for education projects. There is an education budget that could be used on getting expert speakers and companies that can put together the content we have into education sessions – design. Content updating and building/production.

Structured learning programs for example Adrienne Clark for a birthing workshop and Jane Vaughan for a worms workshop.

### 6.2 Sustainability Framework

Deferred to next meeting

### 6.3 Export update

A letter has been sent to the Secretary, Department of Agriculture, Fisheries and Forestry, requesting a meeting to discuss export and reopening trade.

A meeting will be organised for board members to discuss prior to the meeting with the Secretary.



## **7. Other Business**

### **7.1 Research and Industry**

#### **Emerging Industries Program**

There is a new Program Manager but it is on track. Development of a press release and communications to members being developed.

### **7.2 All about alpacas**

Project on target 1<sup>st</sup> draft of report will be ready in December possibly ready to release at the AGM.

### **7.3 Research and Industry Development Strategy 2022-2024**

The R&ID Strategy presented for review and approval. Aligned with the current Strategic Plan, Sustainability Framework and Education Framework. It has a research focus and the feedback from the members has been used to develop the strategy.

The terms of reference for the Alpaca Industry Research Network is built into the document.

It also includes the key problems members have identified, expression of interest for projects.

There will be a page on the website so people can apply.

Thanks to Julie for her contribution and the work she has already undertaken.

**BM22M67** The Board resolved to accept the Research and Industry Development Strategy 2022-2024

### **7.4 AgriFutures Australia is seeking up to 25 growers and producers to be a part of our first Innovation Intensive Tour in Adelaide from 20 to 23 February 2023.**

Growers and producers who have a keen eye for identifying current or emerging industry issues and a passion for agritech innovation are encouraged to submit an expression of interest to take part in the Innovation Intensive Tour - the first of its kind.

The Innovation Intensive Tour is a four-day, all-expenses paid, educational tour where growers and producers will participate in a curated program designed to cater to the group's interests. The tour includes a complimentary ticket to evoke<sup>AG</sup> 2023, a workshop discussing potential agritech solutions to current and emerging industry issues, tours of world-class tech and innovation facilities, and a breakfast event with AgriFutures Horizon Scholars, Rural Women's Award Alumni and Future Young Leaders.

To be successful, applicants will:

- Be a grower or producer from one of AgriFutures Australia's levied or emerging industries
- Be available to attend the Innovation Intensive Tour in Adelaide from 20 to 23 February 2023
- Be able to identify challenges that represents significant risks to productivity and/or the broader supply chain
- Be willing to trial agritech on their farm and report on the results of the project.

This is to be advertised via a member update and expression of interest called for from members.

### **7.5.A National Show 2023**

Proposal has been received from Jonathan Provis-Vincent to hold the 2023 National Show at Bendigo.

**BM22M68** The Board resolved to accept the proposal

### **7.7 SJC Judge Appointment – Kurtis Parker**

The SJC is delighted to advise that Kurtis has successfully met the requirements to be accredited as a Level 3 Judge and seek formal endorsement of this appointment.

We offer our congratulations to Kurtis as a graduate from the current cohort of apprentices

Board agreed but will request more information on the basis for all judge upgrades and appointments.

**BM22M69** The Board resolved to appoint Kurtis Parker as an accredited AAA judge.

### **7.3.A eAlpaca quotes**

1. Dress code for shows/events (AAA exhibitors' uniform)

**BM22M70** The Board resolved to accept quote 1 after receiving further information

### **Next meeting:**

7<sup>th</sup> of December 2022 at 9 am

Annual General Meeting: 13 December at 7.00pm

Meeting closed 12.07 pm