



Minutes of AAA Board Videoconference

12 July 2022

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 8.17am.

PRESENT: Brett Fallon, Sue Harris, Prue Walduck, Lee Sadler, Julie Wilkinson

APOLOGIES: Annemarie Ashton-Wyatt, Mick Williams, Kevin Ekendahl

GUESTS: Carolyn Austin, Alexandra Maramenides

MINUTE TAKER: Tanya Wheeler

2. DECLARATION OF INTEREST AND WHS

2.1. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

2.2. WORK HEALTH AND SAFETY WHS Nil reported

3. CONFIRMATION OF PREVIOUS MINUTES

Minutes of 14 June 2022

BM22M33 The Board RESOLVED to confirm the minutes of the AAA Board video conferences held 12 April 2022 and held on 10 May 2022 as true and correct record.

4. BUSINESS ARISING

Fleece Matrix Working Group

Under the guidance of the AAA Showing and Judging Committee, there has been a working group deliberating about how to appropriately recognise and reward the ultra-fine fleeces that are sometimes submitted for judging.

The current matrix that allocates a score out of 30 for the combined attributes of fleece fineness and weight, only considers fleece fineness down to 16 micron. This is appropriate when the fleece is being assessed without the benefit of being sampled and having the histograms available for the judge to include in their assessment. For those shows when fleece test results are able to be included in the judge's consideration, it seems appropriate that the finer fleeces are recognised and rewarded for this attribute.

In order to assess the impact of a change in the fleece matrix, the working group is hoping to be able to utilise the data from those fleeces submitted for the National Alpaca Show that have an average fineness of <16 micron.

The fleece matrix working group is also hoping to have other fleeces (that breeders know are less than 16 micron but which breeders might choose not to enter) to be provided in time for testing in conjunction with the fleeces entered in the National Show so that the data obtained from the sub-16 micron fleeces can be included in the data



collected for this trial. A request for sub-16 micron fleeces will therefore be sent out as part of a National Show update.

5. GOVERNANCE

6. EXECUTIVE REPORTS

6.1. FINANCIAL REPORT

Good solid financial position. The audit will be undertaken prior to the AGM.

The board would like to acknowledge the contribution the Carolyn Austin has made to both the board and the membership whilst she has undertaken the finance officer role as a volunteer for the past 9 months.

Discussion was held about the need for Carolyn to continue in a finance officer role as a volunteer until the AGM to provide the necessary training and continued assistance.

BM22M34M The Board resolved to accept the Financial report

BM22M3M The Board resolved to accept that Carolyn will continue in the finance officer role in addition to Paul until the AGM.

6.2. PRESIDENT'S REPORT

Staff Update:

Paul Maslen has been employed part time.

NLIS:

Meeting held with AHA. Draft letter to JTG/Safemeat finalised. Next steps include drafting letters to state CVO's and ag ministers to further lobby for inclusion of camelids within NLIS. Movement of FMD to Bali increases risk to the Australian alpaca industry. Now is the time to push hard for traceability improvements.

Pending meeting with ISC to discuss NLIS database and potential to include RFID for camelid prior to full traceability capabilities. Also follow up on inclusion within LPA program.

NLIS tags may be a reasonable alternative to IAR tags for our registry as an intermediary step towards a better traceability program. A few discussions to be held on this backgrounding a paper in months to come.

Quality Assurance and Biosecurity:

Alpaca CheQA web form completed. Pending website update should be sent to QAlpaca participants. Reminder to them to complete QAlpaca return, and potential to add on Alpaca CheQA.

Next steps include passive rollout to entire membership this month. Then slowly ramp up the process. Potential to promote to purchase stock from QAlpaca or Alpaca CheQA compliant members.

Paper to be completed to support the background of how the new Alpaca CheQA to be treated. As an example that participants will be considered "assessed" from a showing perspective but not of the same standard QAlpaca. This may include a requirement to have status identifiable on Ealpaca.

Potential capacity of project officer to assist Alison Lee get the QAlpaca historical reports closer to finalised.

BM22M36 The Board resolved to accept the President's report



7. BOARD ACTIONS / PROJECTS

National Show

National Show discussion on fleeces and particularly the sub 16 micron

SJC

- **Judge appointment paper**

The appointment of Rubey Williams as an Accredited Level 3 AAA Judge.

BM22M37 The Board resolved to accept the recommendation to appoint Rubey Williams as a level 3 judge.

- **Judge allocation paper**

This document sets out the process for AAA Judge allocation to shows, together with the appropriate application of each process. The endorsed processes are:

- Allocation by the Judge Allocator
- Judges Pool

The board discussed the paper and identified an issue with the reference to Royal Shows relating to insurance.

BM22M38 The Board resolved to accept the recommendation of the SJC for the judge allocation process with the removal of the reference to the shows such as Royal shows that are not managed by and under the control of the AAA.

- **Judge upgrade paper**

The upgrade of Molly Gardiner and Adrienne Clarke to Level 1 Judges.

There was discussion about the need for the upgrades recommendations to provide detail on the process used for the judges to upgrade.

BM22M39 The Board resolved to accept the recommendation to upgrade Molly Gardner and Adrienne Clarke to Level 1 Judges

- **Fleece Test Tender**

Held over to next meeting

- **Apprentice intake**

Held over to next meeting

AYE Update

Have reviewed and updated all the Youth documents

eAlpaca

The board discussed the issue of family/ownership changes and how that effects the herd code and the change to animal breeders. The Board also looked at examples where changes to ownership have changed the breeder of an animal and how this affects the lineage of the alpaca.

The Board determined that it should be mandatory that the Herd Code changes every time the members who are the owners of the related Herd Prefix changes so that a change in the ownership of the Herd Prefix does not result in effective transfer of the Herd Code which itnturn would mean

that eAlpaca would record the new owners of the Herd Code as the breeders of animals born before the effective transfer of the Herd Code occurred.

In the meantime, the original breeders of animals where this change has occurred will have their names relisted on those animals' pedigrees.

The Board will waive transfer fees that were arguably payable when both a herd prefix and a herd code were transferred.

In the next Member Update the Board will call for members who are aware of an incorrect breeder being shown as the breeder of an animal owned by them so that we can address further errors of this kind.

The changes required for the colour cost test uploads and the costs associated with the change **BM22M40** The Board resolved to pay the invoice from Simplify Solutions Pty Ltd to allow eAlpaca to record colour DNA test results accept the cost of the changes required and to proceed with the changes to eAlpaca.

The changed required for bulk uploads due to a change in how Excel now works.

BM22M41 The Board resolved to accept the cost of the changes required and to proceed with the changes to eAlpaca.

Policy and procedure review

The reviewed bullying policy, Discrimination & Harassment Policy, unacceptable behaviour – complaint handling policy and general complaint handling policy

BM22M42 The Board resolved to approve the updated documents and for them to take effect from 12.07.2022

8. Other Business

Q-Alpaca and Alpaca CheQA

Discussion about the importance of biosecurity and the new Alpaca CheQA system coming on line.

BM22M43 The Board resolved to approve waiver of the Q-Alpaca fees (\$60) for the 2022-2023 financial year for those Q-Alpaca members who renewed this financial year.

Richard Dixon Scholarship

There has been an application for the scholarship. There needs to be more information sought from the applicant.

General discussion about member forums and how they can be utilised.

Discussion about FMD with information to continue to go to members, use Facebook and a letter to the minister

Next meeting:

9th August 2022 at 8am

Meeting closed 11.56am