



Minutes of AAA Board Videoconference

13th of Sept 2022

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 8.17am.

PRESENT: Brett Fallon, Prue Walduck, Lee Sadler, Sue Harris, Annemarie Ashton-Wyatt, Mick Williams,

APOLOGIES: Kevin Ekendahl, Julie Wilkinson

GUESTS: Carolyn Austin, Alexandra Maramenides

MINUTE TAKER: Tanya Wheeler

2. DECLARATION OF INTEREST AND WHS

2.1. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

2.2. WORK HEALTH AND SAFETY WHS Nil reported

3. CONFIRMATION OF PREVIOUS MINUTES

Draft minutes of 9th of August 2022 deferred confirmation until next meeting.

4. BUSINESS ARISING

The AGM will be 28th of November 2022 via an online zoom meeting. The timing of the meeting has to be within 5 months of the end of the Financial Year. The auditors have advised they may have completed the audit within this timeframe. This timeframe will need to be monitored. Notification of board director nominations for the 2 vacancies will be sent this month. Tanya will be the returning officer. An electronic voting process will be engaged if required. FARC to get updated quotes for the 2023 auditor.

BM22M51 The Board resolved to accept Tanya Wheeler as the returning officer.

5. GOVERNANCE

6. EXECUTIVE REPORTS

6.1. PRESIDENT'S REPORT

Further discussions held with AHA & ISC.

Allflex supply of tags no issue. Supply agreement already in place between Allflex and AAA. They have recommended to streamline with sheep tag requirements to assist with ongoing supply/cost barriers.

Cost of minimum tag order was estimated by Allflex and deemed not to be prohibitive to both small and large members.

Next NLIS standards committee meeting early November. Hoping to short cut acceptance of Allflex Rapid tags for use in alpacas. Also, colour variation of tag proposed for discussion.

Draft rules proposed to be reviewed this month by JTG (SAFEMEAT's jurisdictional traceability group) to gain their support for these minor changes to the 2019 version of rules.

ISC have recommended to include;

- Llamas to be tagged (potential barrier given their request previously to be microchipped)
- Retrospective approval for alpacas that have been tagged with sheep NLIS tags to have them recoded in the NLIS database as alpacas (rather than retagging).

Some feedback from members with concerns of plastic tags causing infections. Further requests for information on why microchips aren't an option. As this data becomes more concrete propose further information to be disseminated to members to advise the level of government regulation involved with NLIS.

Our IAR database will need to reference either just the NLISID number (printed on the tag) and assume that the "wands/scanners" will be able to read this number.

Or the database needs to reference both the NLISID and the RFID number (electronic device number).

Preference would be to continue to aim for the AAA to be ready for implementation for all cria registered from January 2023 but one would assume this would be with the currently approved Allflex light weight sheep NLIS tags.

Quality Assurance and Biosecurity:

Alpaca CheQA members approx. 34 as of last month.

Series to continue. Next session dates to be advised. Specific focus on FMD with industry expert to reiterate. Another session on Shows.

Other:

WA Region has had AGM with no President, Vice President or Treasurer. Regulations require a minimum of with 4 committee members they can continue to function as a Region. Their Secretary has filled the "intermediary" position between the AAA and WA members.

TAS Region that they have held their AGM with no nominations for committee members.

QLD President has advised that he is intending to resign. AGM proposed for end of October with risk of no committee member nominations.

Noted that discussion was required to support Regions with insufficient volunteers to fill the committee to continue to operate. Further review of the constitution to be held prior to the next board meeting.

BM22M52 The Board resolved to accept the President's report

6.2. FINANCIAL REPORT

The association remains in a good financial position.

- All Bank Accounts have been reconciled to 31/08/2022
- BAS for period 4 has been lodged
- Superannuation for last quarter is lodged & paid
- All known invoices are entered & paid
- Trade Creditors are within terms
- Trade Debtors are within terms
- The membership income accruals have been done & carried forward
- There have been changes to cash management and operating account to have the funds in an account that attracts some interest.
- Melbourne valuation is due to be done

BM22M53 The Board resolved to accept the Financial report

BM22M54 The Board resolved to obtain a letter of appraisal setting out the current estimated value of the building in Melbourne



7. BOARD ACTIONS / PROJECTS

National show

Thank you to Lee for all the work she did convening the National Show, and the support Julie offered with the fleece section.

Thank you to Prue for all the work she did on the sponsorship for the National Show.

Extensive list of members assisted with the running of the show. The AAA's appreciation to be formally noted.

Call for an expression of interest from members to be included on a convening team for the 2023 National Show.

Any profit made from the 2022 National Show will be distributed as follows

- Up to \$18000 will be deposited into the National Show bank account and be used for the 2023 National Show.
- Any monies over and above this amount will be used for other showing and judging activities.

7.2.A eAlpaca update

Review of eAlpaca with outcomes to be articulated to the membership and reference documents to be maintained.

There was discussion about the changes required for NLIS. Progress to quote 2 numbers and not to have AAA on the tags and provide reasons why.

Proposal for the cost to allow for EXCEL BOM in CSV files and to provide a reject button and comments for herd prefix requests.

The board discussed the cost and the need and value of these changes.

BM22M55 The Board resolved to have a review of eAlpaca.

BM22M56 The Board resolved resolved to accept fee proposals to allow for EXCEL BOM in CSV files and to provide a reject button and comments for herd prefix requests.

S&J Report

7.3A Peter Kennedy-Gane has resigned from the SJC. The board will send an acknowledgement of his contribution to the SJC. The SJC Chair will be asked to put out an expression of interest to all judges asking for a replacement for Peter.

7.3.B SJC apprentice judge intake to be discussed in future.

8. Other Business

8.1.A Financial delegations

Updated delegations to include the framework for approval of regional payments in the absence of a functioning committee.

Accounts and show budgets to be sent to Tanya, who will check that they are within budget or are a regional debt (for example trailers). These will then be sent to Paul for processing and the treasurer for approval.

The change to the financial delegations will include changing the CEO delegations the Administration Officer (Tanya).

BM22M57 The Board resolved to accept the changes to the financial delegations

BM22M58 The Board resolved to accept the process for regions in the absence of a functioning committee

8.2.A Judge membership request

It has been requested that an overseas membership be sufficient for a person to be eligible to be a AAA judge. It was discussed and this would also require a change to the showing and judging rules so the request was denied.

8.3.A Show uniform – Show rules

There was discussion about 2 options

- 1st - AAA uniform (black undergarments acceptable) as per SJC recommendation, with expanded options available from the office.
- 2nd - Staged approach with capacity for convenor to advise before the entries what the applicable show uniform standard for each AAA show.
 - o AAA National Show, Royal Show or recorded/livestreamed shows – AAA uniform (with black undergarments acceptable), with expanded options.
 - o >100 alpaca halter show – full black and/or use of AAA uniform
 - o <100 alpaca halter show – colour at convenors discretion and AAA black uniform acceptable under all circumstances.

Further discussion was held as to if flexibility should be provided based on geographic location and other important aspects impacting members.

- **BM22M59** The Board resolved to accept AAA uniform (black undergarments acceptable) as per SJC recommendation, with expanded options available from the office.

Next meeting:

11th October 2022 at 9 am

Meeting closed 2.07 pm