



Minutes of AAA Board Videoconference

10 May 2022

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 8.08am.

PRESENT: Brett Fallon, Sue Harris, Prue Walduck, Lee Sadler, Annemarie Ashton-Wyatt, Kevin Ekendahl, Julie Wilkinson

APOLOGIES: Mick Williams

GUESTS: Carolyn Austin, Alexandra Maramenides

MINUTE TAKER: Tanya Wheeler

2. DECLARATION OF INTEREST AND WHS

2.1. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

2.2. WORK HEALTH AND SAFETY WHS Nil reported

3. CONFIRMATION OF PREVIOUS MINUTES

Deferred to next meeting

4. BUSINESS ARISING

4.1. New Finance, Audit & Risk (FARC) Committee Member

Nic Holdsworth has agreed to take on the role of managing the Mitcham property. He will become a member of FARC and be given a financial delegation of \$10,000.00 to look after the property as required.

BM22M15 The Board resolved to appoint Nic Holdsworth as a full member of FARC with property management responsibility for the Mitcham property and having financial delegation to commit funds of up to \$10,000.00

5. BOARD ACTIONS / PROJECTS

5.1 National Show

The Memorandum of Understanding with the RAS is nearly at the point of signing. There was discussion about the MOU and there was a request to have the last sentence "This document is a statement of understanding and is not intended to create binding or legal obligations on either party" to be removed as it is otherwise expressed, and intended to operate as, a binding document.

BM22M18 The Board resolved to agree to the MOU with the sentence, "This document is a statement of understanding and is not intended to create binding or legal obligations on either party" removed. The Board further resolved to authorise Brett Fallon as AAA President to sign the MOU on behalf of the AAA once all outstanding matters are agreed.

There was further discussion about the entry access times and the requirement for 24 hour security. There are roving security 24 hours per day however it was felt that usually there is

someone who stays overnight with the animals and that this was the appropriate course of action. This is usually a volunteer.

There will need to be at least 100 panels from Bendigo transported to Adelaide for the National on top of what is already available in the SA Region. Quotes will be needed as freight costs have risen dramatically.

A risk assessment to be undertaken and investigation into insurances for the show.

There is a Grand Parade that it is hoped there would be 10 – 20 alpacas in it. The parade is displayed on large screens which can be seen all over the grounds.

The entry costs were also discussed and was deferred to the next meeting.

Communication strategy for the show will be developed.

6. GOVERNANCE

Discussion included paper on the Four innovative habits to drive growth. Collaboration, Strategy, Innovation and Skill building.

7. EXECUTIVE REPORTS

7.1. PRESIDENT'S REPORT

Staff Update:

Advertised position "Finance and Project Officer" closes 31/5/22.

Proposed panel to include combination of Carolyn, Annemarie, Kevin, Tanya, and myself.

Neogen:

Tanya has communicated the current issue with all impacted members. Some have offered to do further testing. The cost of this is being covered by the AAA. This testing is imperative so we can fully understand the issue prior to further updates to the IAR rules.

NLIS:

Annemarie is putting together a report for the DAWE industry engagement team.

AHA, Rob Barwell met with Ag Dept this week. They are similarly frustrated with ISC. Further update next month in this regard. Tying this in with meeting with Ag Dept re: JD next Wednesday, and forward momentum on biosecurity program. AHA MOU is due to be reviewed. This is the main project that they are supporting the AAA with and no progress in 2 years.

Neil Daniell (AAA member/NLIS committee) consulted regarding other strategies for forward momentum. Suggestions to reinvigorate this is welcome.

Biosecurity:

Have asked AHA for input into potential use of LPA's biosecurity audited program rather than developing our own. Slow progress. Rob Barwell will put me in touch with Jo Quigley next week to discuss directly, as I am not accepting the assumption of 'No'. Without alpaca contributing to the 'red meat' levy Rob Barwell has assumed we will not be allowed to be involved. LPA are strongly correlated to MLA/ISC.

No update on Qalpaca reports.

BM22M16 The Board resolved to accept the President's report

7.2. FINANCIAL REPORT

General discussion around the Treasurer's report 2022/2023 budget. Financial position for the end of the current year looking healthy surplus. The 2022/2023 budget was discussed and to be presented at the next meeting for final approval.

BM22M17 The Board resolved to accept the Treasurer's report.

8. BOARD ACTIONS / PROJECTS

Kevin Ekendahl left the meeting 11AM AEST.

7.2 SJC

The SJC Committee has requested that the two vacant roles on the committee be advertised and filled.

BM22M19 The Board resolved to advertise a vacancy on the SJC.

The SJC is currently reviewing the showing and judging rules

7.3 Ealpaca

At present, if a convenor enters results for a show before completing the transfer of all entries transferred to a different class, eAlpaca will not allow the transfers to be made later. In that case the results entered must be deleted by the eAlpaca designer, Simplify Solutions Pty Ltd, and the animals concerned transferred to their appropriate classes before results can be re-entered. The upgrade to enable the AAA office to delete show classes and make amendments without needing to refer these problems to Simplify Solutions Pty Ltd was discussed.

BM22M20 The Board resolved to proceed with the upgrade with an upfront cost of \$950 and an additional \$150 per annum maintenance fee.

The integration of eAlpaca with RAS platforms was discussed and how this would look and work.

BM22M21 The Board resolved to initiate discussions between Simplify Solutions Pty Ltd, the Designer of the software used by the Royal Adelaide Show (RAS), the AAA SA Region representatives and the RAS but at no cost to the AAA.

8. Other Business

Capitation

The board discussed what capitation could look like and what different types of incentives could be provided to the regions to feed into a coordinated campaign for attraction and retention of members. This will include the education platform, marketing and the national curriculum as some items.

We need to grow the industry and the regions are at the fore front to leading this.

A paper on education and capitation reward and recognition program to come to the next meeting.

Inclusion Policy

The AAA does not currently have an inclusion policy and implementation checklist but Annemarie and Tanya will develop one for the next meeting.

COVID safety protocol for AAA shows

The requirement for these types of protocols have become unnecessary with the removal of most of the restrictions relating to COVID by the State Governments. Though there is still a requirement

in some states to have a COVID plans for specific business such as nightclubs and for certain organised events such as markets and music events these requirements do not relate to our shows.

The AAA will recommend, however, that masks remain mandatory in the ring and remind people to remain COVID safe. Links to Government posters will be provided to the regions to pass on to show conveners to print off and put up in the arena and penning areas as a reminder.

AGM date

Cannot be decided until the auditors get back to the board with a date for the annual audit.

School/Education membership

To remain at the current price until the value proposition is clearer.

Next meeting:

14th of June 2022 at 8am

Meeting closed 12.09pm