



## Minutes of AAA Board Videoconference

8 March 2022

Via zoom

### 1. CONVENING OF MEETING

**WELCOME** President Brett Fallon opened the meeting at 09:10am.

**PRESENT:** Brett Fallon, Sue Harris, Prue Walduck, Lee Sadler, Annemarie Ashton-Wyatt, Kevin Ekendahl, Julie Wilkinson

**APOLOGIES:** Mick Williams

**GUESTS:** Carolyn Austin

**MINUTE TAKER:** Tanya Wheeler

### 2. DECLARATION OF INTEREST AND WHS

**2.1. REGISTER OF DECLARATION OF INTEREST** - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

**2.2. WORK HEALTH AND SAFETY WHS** Nil reported

### 3. CONFIRMATION OF PREVIOUS MINUTES

Deferred to next meeting.

### 4. BUSINESS ARISING

Signatories to bank accounts will be all Executive Board members, including Brett Fallon, Sue Harris, Lee Sadler and Kevin Ekendahl. In addition to Carolyn Austin in her position as Finance Officer. Regions have view access to their own bank account. Carolyn is to remain as the bank's designated security officer.

**BM22M6** The Board resolved that all Executive Board members would be signatories to all bank accounts for signing in person at the bank, in addition to Carolyn Austin. This does not apply to online banking.

### 5. GOVERNANCE

### 6. EXECUTIVE REPORTS

#### 6.1. PRESIDENT'S REPORT

IAR rules update. Discussion with NEOGEN about process to occur. Pending IAR rules review subject to further discussion NEOGEN.

Update on what is happening with Facebook page and Rita will be interviewing people to do information posts on Facebook examples – mini mills, tourism, sheering run, care/companion animals, meat/hides and fashion. Looking at value add information for people who own alpacas. Member Facebook page is to be more about governance and what we are doing.

RSPCA reached out for information. Potential for some type of connection with the RSPCA examples a donation from memberships which could be a value add for members. General discussion was had about the RSPCA and what they do and what capacity they have especially in regional areas.

Biosecurity new program update. Quote was sought for auditing the program and it is not cost effective to have the whole program independently audited. Potential for the program to be audited internally, with an independent audit completed at a higher level.

Tanya to be approached to see if the office has capacity to do the work and then the process be audited.

Alternative could be to utilise existing biosecurity programs in other industries that may apply to alpaca.

Qalpaca likely to continue through next year but issues getting a response from the volunteer Registrar.

WA no longer has any requirement for MN or Q status for alpaca entry into the state.

**BM22M7** The Board resolved to accept the President's report

## **6.2. FINANCIAL REPORT**

Kevin Ekendalh provided the profit and loss statement and balance sheet.

The 2022/2023 draft budget was presented for discussion. Kevin and Carolyn will continue to work on this. Next meeting to address specific key items in more detail.

The flood situation could have a detrimental effect. Discussion included ways in which to assist those that have been affected.

Targets to work towards for education and research to be included with focus on animal welfare, husbandry, business metrics and fibre use.

Capitation to be reviewed relevant to the membership types.

Next meeting will have separate papers on each item before budget approval.

Thank you to Carolyn for all her hard work and diligence.

**BM22M8** The Board resolved to accept the Treasurer's report.

## **7. BOARD ACTIONS**

### **7.1 National Show**

General discussion, getting close to an outcome. MOU not yet finalised. Judges proposed for the National Show to be formally asked to judge.

Thank you to Lee and Sue for all the work being done on this.

### **7.2 Education and Training update**

The three companies that could provide the training platform are Thinkific, TalentsLMS and Noodle. Thinkific was recommended as they have all that is needed and has a good reputation. Paypal and Stripe accounts were also recommended to take payment on the platform and the small cost associated with this can be incorporated into the training cost. Well done to Kevin.

**BM22M9** The Board resolved to accept the recommendations of Thinkific and Paypal and Stripe accounts.

Training topics will be added, and the system can provide digital badges and certificate of completion. Building courses in this platform is very affordable and can be reviewed and updated.

A list of online courses was shown with suggested pricing, promotion and credentialling. It was suggested to include digital badging as this can be shown. Questions about the possibility of some judge training and potential for youth were raised.

**7.3 Sustainability Framework** will have a standing committee to oversee the ongoing requirements of the framework.

### **7.4 SJC Report**

Approve the eAlpaca show admin person for a 2-year period.



They will be doing some forward planning with respect to shows.  
Judge allocation process to remain unchanged. SJC will keep track of judge allocations including apprentices. SJC to be requested to assist with communication of this to membership.

**7.5** R & D strategy to be developed. Grant applications could then be looked at in a proactive as opposed to reactive way.

### **Other Business**

**8.1** A paper was provided by the office suggesting the office stock badges that could be put on black shirts and vests of the members choice. The badges would be available for \$15 including postage and handling. The badges would come with an instruction sheet on where the badges should be placed. No change to current show rules required.

Tanya will manage the current stock and order as required.

To be discussed with SJC and the Council prior to any changes in current uniform stock.

**8.2** NSW & QLD Floods. General discussion about the impact for members and the potential for alpaca losses. Help for people who have been impacted by the floods. Annemarie will put a message of support on the website and out on social media.

### **Next meeting:**

12<sup>th</sup> of April 2022 at 9am

Meeting closed 12.37pm