



Minutes of AAA Board Videoconference

15 February 2022

09:10

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 09:10am.

PRESENT: Brett Fallon, Sue Harris, Prue Walduck, Lee Sadler, Annemarie Ashton-Wyatt, Kevin Ekendahl

APOLOGIES: Mick Williams, Julie Wilkinson

GUESTS: Carolyn Austin

2. DECLARATION OF INTEREST AND WHS

2.1. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

2.2. WORK HEALTH AND SAFETY WHS Nil reported

3. CONFIRMATION OF PREVIOUS MINUTES

BM22M4 The Board RESOLVED to confirm the minutes of the AAA Board video conferences held 11 January 2022 as true and correct record.

4. BUSINESS ARISING

Kevin will notify Pauline Glasser as President of South Queensland and Northern NSW Region of the compromise proposal discussed regarding the funding requested for that region's Reconnect Conference.

5. GOVERNANCE - next meeting the action list will be added to the agenda and have feedback on items.

Policy review to be undertaken over the winter months by Annemarie and Tanya. Prior to this Tanya will put all the policies into one folder for ease of locating.

FARC agreed to a working group to review policies and procedures – map to legislative requirements this will ensure we have a quality management process/system.

6. EXECUTIVE REPORTS

6.1. PRESIDENT'S REPORT

6.2. FINANCIAL REPORT

Kevin Ekendahl provided the profit and loss statement and balance sheet.

Discussion around the provision of a forward financial statement for next year and future planning. AAA in a fairly good position.

FARC to provide a report and update on

- Reviewing a range of documents for the board

- Paper on the Melbourne property

- Cyber security and risk policy in April

- Bad debt policy and procedure

BM22M5 The Board resolved to accept the Treasurer's report.



7. BOARD ACTIONS

8. Other Business

8.1. Code of conduct review

To be undertaken prior to the roll out of the membership renewals.

8.2 Online training program proposal

Online training platform aligned to the sustainability framework to provide a range of training to membership and committees.

Platform cost is \$1000 per year. Kevin Eckendahl has offered to carry out some pro bono work through his company on the development of an initial training package. There is no obligation on the AAA for any other commercial work to be developed. Kevin's company doesn't usually create content for online education but is offering to do so in this instance at no cost to the AAA in order to kick start the online education program.

Training for members will add value to their membership and there will be a higher cost to non-members to use the platform.

Certificate of completion will be provided for courses.

There is a range of content to be developed. A group called Thinkific was suggested further work to be done.

Sustainability framework is in place things such as

- Micro credentials

- Digital badging

- Courses aligned to the framework

Also education of biosecurity.

8.3 eAlpaca

Discussion on the ownership of eAlpaca and the costs for maintenance.

The board approved the additional maintenance fee and the development of Progeny class update and deferred the blue sky concept and further discussion to be had.

Next meetings:

8th of March 2022 at 9am

Meeting closed 1.05pm