

Minutes of AAA Board Videoconference

16 November 2021

09:00

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 09:07.

PRESENT: Brett Fallon, Sue Harris, Prue Walduck, Lee Sadler, Julie Wilkinson, Annemarie Ashton-Wyatt

APOLOGIES: Mick Williams

IN ATTENDANCE: Carolyn Austin, Tanya Wheeler

2. DECLARATION OF INTEREST AND WHS

2.1. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

2.2. WORK HEALTH AND SAFETY WHS Nil reported

3. CONFIRMATION OF PREVIOUS MINUTES

BM21M66 The Board RESOLVED to confirm the minutes of the AAA Board video conferences held 21 September, 2021 as true and correct record.

BM21M67 The board resolved to use the same auditor (RSM) for the 21/22 financial year, after which FARC will be invited to make recommendations for the appointment of an auditor for future years.

4. BUSINESS ARISING The Board discussed ongoing action items and agreed to remove completed actions.

An article to explain “why the AAA requires financial audits” to be included in the next newsletter, in response to the questions that were asked at the AGM – Carolyn and Sue to do.

5. GOVERNANCE

Deferred to the next meeting.

6. EXECUTIVE REPORTS

6.1. PRESIDENT’S REPORT

Brett thanked Prue for the work she has done in the VP and SJC role over the last twelve months.

Brett noted that owing to her new job, Deb Heine would not be available to attend Board meetings at the usual time but that she will maintain her involvement with the AAA in a different way.

Brett advised that Kevin Ekendahl had expressed an interest in joining the board.

BM21 M68 The Board resolved to appoint Kevin as a Co-opted Director under clause 9.8 of the Constitution with effect from 17 November 2021 and the appointment will run until the 2022 AGM.

BM21 M69 The Board resolved to appoint the Executive as follows:

Lee Sadler – Company Secretary (noted that Tanya will take the minutes and Sue will assist them where necessary)

Kevin Ekendahl - Treasurer

Sue Harris - Vice President.

Portfolios will be as follows, with more to come.

Brett – Biosecurity (for the moment)

Sue Harris – Showing and Judging and eAlpaca

Prue Walduck – Market and Export

Julie Wilkinson – Sustainability

Lee Sadler – Company Secretary and National Fleece Show

Annemarie Ashton- Wyatt – Research and Industry Development

SJC & AYE/Youth will report to the board. They will be given opportunity at the board meeting to present a report prior to the president and treasurer report.

Areas for further consideration:

National Show – Halter

Member Services

Policy development and review – a schedule of policies and review dates to be put together.

Annemarie to approach Deb about interest in doing this project.

Social media – assistance is needed to develop content for the social media forums. Rita Soares has expressed an interest in assisting in this area. Idea is that someone develops the content and someone else approves for it to be uploaded.

6.2. FINANCIAL REPORT

Carolyn Austin made note to the board that the account codes and job codes have been changed to make the processing more streamlined.

7. BOARD ACTIONS

7.1. AYE Update

No update

8. Other Business

- 8.1. Agrifutures grant application. Annemarie will contact Louise to determine if there is sufficient time to complete a professional application prior to the closing date which is only 1 week away.
- 8.2. eAlpaca issues discussed - DNA colour coat test and Sire/Cria verification – no requirement for vet to take blood – current letter to be sent to Sue by Tanya. 232 reminders to go out to members who have not renewed this financial year. There was some success from the last mail out with people paying their membership.
- 8.3. Meeting to discuss the AAA Fee structure set for Monday 29th November 2021, 9:00am EST. Information regarding costs and staff involvement to be provided prior to the meeting.
- 8.4. Meeting to discuss the National Show set for Tuesday 30th November 2021, 9:00am EST. Meeting invitations to go to SJC, AYE, Lyn Dickson and Paul Haslin as their contribution and perspective will be valuable. The meeting to discuss show attire and to consider the possible options for the National Show in 2022.
- 8.5. Noted in the meeting that the relocation process has gone well.

BM21 M70 The Board moved a vote of thanks to Tanya for all her hard work to complete the relocation of the office. The move out of the office at 95 Northbourne Avenue, Turner went smoothly thanks to her efforts.

Next meetings:
14 December 2021

Meeting closed 12.11