



Minutes of AAA Board Videoconference

20 April

09:00

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 09:22

PRESENT: Brett Fallon, Carolyn Austin; Julie Wilkinson; Mick Williams; Prue Walduck Lee Sadler Sarah Wheeler

APOLOGIES: nil

IN ATTENDANCE: Amanda Olthof

2. DECLARATION OF INTEREST AND WHS

2.1. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared. Brett and Lee declared interest in the “**apprenticeship**” discussion during the Showing and Judging report.

2.2. WORK HEALTH AND SAFETY WHS Staffing pressures identified due to unreasonable behaviour of some members (cultural issue)

3. CONFIRMATION OF PREVIOUS MINUTES

B21M18 The Board RESOLVED to confirm the minutes of the AAA Board video conference held 22 March 2021 as true and correct record. PW / JW

4. GOVERNANCE

4.1. AICD Principles

At each meeting the Board will consider and discuss the AICD’s Not-for-Profit Governance Principles (Principles) as part of commitment to ensure good governance within the organisation. The Board discussed *Principle 4 – Board Effectiveness*, which covers:

- *Board meetings are chaired effectively and provide opportunity for all directors to contribute*
- *Directors seek and are provided with the information they need to fulfil their responsibilities*
- *Directors are appropriately inducted and undertake ongoing education to fulfil their responsibilities*
- *The board’s performance, as well as the performance of its chair and other directors, is periodically evaluated*
- *The relationship between the board and management is effective*

The Board agreed to be more mindful in future of timeliness and responsiveness. The Board agreed to hold separate meetings on individual targeted issues

5. EXECUTIVE REPORTS

5.1. PRESIDENT’S REPORT

Brett reported on negotiations for the partner’s program with a number of potential future partners. Brett has liaised with Simplify Solutions on the changes required for the youth groups and family memberships.

5.2. TREASURER’S REPORT

Carolyn Austin presented the P&L and balance sheet to the Board. Budget discussed. All Board members with projects encouraged to finalise projects this FY.

Carolyn to provide further information on GST and regional shows.

5.3. CEO'S REPORT

AO presented an update outlining recent meetings and issues including the eAlpaca testing team and membership drive.

6. BOARD ACTIONS

6.1. National Show

The Board discussed having a standalone national fleece show as a showcase for the fibre side of the industry and due to timing of the show many fleeces have been through a number of shows and may appear "tired". Member consultation was discussed.

Further discussion will be undertaken on the format of the show, and 2022 national show convenor at a separate focussed meeting.

B21M19 The Board RESOLVED to approve payment of a 20% deposit for the venue for the 2021 National Show at Bendigo showground.

6.2. Shows and Events

Mick presented a paper on review of the current COVID protocols to ensure that they are relevant to each state and are more "user friendly". Action - Mick to provide an updated proforma by Friday.

The Board discussed a recommendation from SJC regarding the second intake judge apprentices.

B21M20 The Board RESOLVED that second intake apprentices be given apprenticeship opportunities at shows where either a first intake apprentice is not available or it is deemed more appropriate to upskill the second intake participant if they reside either nearby or in a state with no state -based AAA accredited judges.

The future make-up of the SJC was discussed following the "spill and fill" agreement at the last meeting. Prue made a recommendation that an EOI is distributed for committee members to volunteer for specific tasks on the SJC rather than general committee members. Prue nominated herself as chair of the SJC to identify and mentor a future chair and judge allocator. LS requested that Constitution is checked to determine the ability of Board member to act as chair of a committee
The matter was held off to a targeted future meeting on showing and the SJC.

6.3. Market Access

Development of the Export strategy is continuing by the MATC. Progress to be revisited at next meeting.

The Board was informed that the Department has advised that the protocols for live alpaca exports to Chile have been agreed but are awaiting bilingual document translation. A formal announcement will be made by the department in the next few weeks.

6.4. NLIS

CEO presented a background paper and update on the National Livestock Identification Scheme (NLIS) and recent delays to progress. The Board agreed that information on progress be provided to members in an upcoming newsletter.

6.5. Guaranteed Australian Alpaca Licences

The Board discussed the Guaranteed Australian Alpaca licensing scheme. It was noted that the three-year trigger for review is due.



B21M21 The Board RESOLVED to extend the period of nil charge for participation in the Guaranteed Australian Alpaca licence program until 30 June 2022, when it will be revisited.

6.6. School Memberships

The Board discussed school memberships and the value proposition for schools as members of the AAA.

B21M22 The Board RESOLVED that for 2021/22, the fee for school / education memberships will be \$50. This will be revisited for the 2022/23 financial year.

6.7. Youth

The Board discussed a quotation received from Simplify Solutions to incorporate previously agreed changes to eAlpaca in the youth space. This includes an automatic change from youth to associate when the member turns 18; the creation of the Family membership type and youth group membership reporting. The Board also agreed to go ahead with work at an estimated \$5,500 to broaden the show system to support youth events including youth paraders and junior judging. It was agreed by the Board that the costs associated with the ealpaca upgrades for youth related activities, be funded from the Youth account.

8.0 Other Business

Nil

Next meetings:

- 23 April - SJC and national Show
- 18 May - Board meeting

Meeting closed 12.10

Minutes confirmed 18 May 2021