



Show Judge's Agreement

SHOW DETAILS

Name of show:

Venue and address:

Show convenor:

Phone

Email

DETAILS OF JUDGE

Name of judge:

Phone

Email

TRAVEL AND MISCELLANEOUS EXPENSES

- AAA Head Office will book airfares and accommodation (if required) once the region has approved the show budget and completed the AAA Covid Plan (currently required).
- Convenors – please advise AAA if the show society will be arranging travel and/or accommodation. Yes No
- If road travel is the choice of transport, mileage to and from the event will also require prior approval. (Note that the cheapest form of available travel must be used, and reimbursement for mileage will be to a maximum value of the equivalent alternative flight and based on actual "Out of Pocket" expenses supported by Tax Receipts. Please consider hiring a car if convenient, appropriate and cheaper.
- Billeting a Judge MUST be discussed with the Judge prior to acceptance of the appointment.
- All Meal expenses during the event are covered by the judge's daily per diem.
- The Convenor agrees to promptly approve reimbursement of agreed expenses to the judge as soon as possible after receipt of claim forms together with relevant supporting documents.

AGREEMENT

The judge agrees to the following terms and conditions:

- To judge the show to the highest standard of his/her ability and at all times present him /herself in a professional manner befitting an AAA Ltd. accredited judge.
- To judge the show within the rules and guidelines set forth by AAA Ltd.
- To submit reimbursement claims within 14 days of the show with supporting documentation.

COVID PERIOD ONLY CLAUSES

1. The judge understands and accepts the risks associated with possible exposure to Covid-19, and specifically warrants that:
 - The judge has not been to a location declared as a Covid-19 hotspot in the 21 days prior to the competition.
 - The judge is feeling well and not experiencing any cold and flu symptoms as at the date of completing this form; and
 - The judge will notify the event organiser immediately if any cold or flu symptoms are experienced, or of any potential exposure to COVID-19 (however remote) at the time of attendance to the competition.
2. Subject to point 3 below, the judge will not make any claim against the Association in any matter related to Covid-19.
3. In the event that a COVID-19 outbreak or suspected outbreak occurs during the competition, the AAA will indemnify the cost of any additional travel and accommodation expenses that may arise due to government rulings that may come into force from time to time, to the limit of \$3000. The judge agrees and acknowledges that the indemnity provided by the AAA is reasonable in all of the circumstances, and that any additional cost beyond \$3000 will be met by the judge.
4. Should additional accommodation beyond the time of the show be required under clause 3, the Judge agrees to accept reasonable, self-contained accommodation that may be offered by a member, industry associate or be in an appropriate hotel/motel.
5. Any decision not to accept a judging appointment as a result of the COVID risk is understood and respected.

SIGNATURE

The AAA Ltd appreciates you agreeing to judge an AAA Ltd. show and this *Judging Agreement* acts as confirmation of your appointment as Judge for the show detailed. This agreement confirms that you have qualifications which are recognised and endorsed by AAA Ltd and are a current AAA member.

Please complete and sign this agreement within 7 days and send to the show Convenor. (via email) Upon receipt, your copy will be signed and returned to you

Signed by Judge

Date: / /

Signed by show convenor

Date: / /

The Convenor will send a copy of the forms signed by the Judge and Convenor to AAA [info@alpaca.asn.au] along with a travel request form to track approved expenses and book travel arrangements. Please note Ag Societies may arrange travel directly and if so, this does not fall under the responsibility of the AAA

ANTICIPATED EXPENDITURE BY JUDGE *(please discuss with convenor)*

- To establish timelines for the show with judges, convenors should discuss and consider maximum number of entries to be judged per day according to show rules, and any WHS Issues for judges needing to drive more than 2 hours before or after the show.
- Please list anticipated expenditure to assist Convenor's show budget.
- Please arrange booking taking into consideration Covid circumstances which may necessitate making bookings closer to the event due to potential cancellation.

SUNDRIES:

Parking \$

Other

Form version: 5 March 2021