



COVID 19 Safety Protocols for Events

Version 1: 10th Feb 2021

Attendees

- Make sure attendees comply with COVID-19 health advice
 - Wash hands often with soap and water for 20 seconds or use alcohol-based hand sanitiser.
 - Cough or sneeze into your (flexed) elbow.
 - Cough away from other people.
 - Offer or allow Attendees to wear face masks and gloves.
 - Stay more than 1.5 metres away from people.
 - Avoid shaking hands, hugging or kissing.
 - Avoid touching your face and mouth.
- Make attendees aware that if they are sick, they shouldn't attend the event. Instead
 - Isolate as soon as possible.
 - Follow Department of Health advice:
<https://www.health.gov.au/resources/collections/novel-coronavirus-2019-ncov-resources>
- Talk to attendees daily, over-communicate, reinforcing physical distancing, masks and hygiene.
- Don't share personal items pens, writing pads, cups, water bottles or eating utensils etc

Physical Distancing

- Monitor and control the number of attendees in all relevant areas –as per current State regulations.
- As much as possible, ensure attendees use their own equipment
- Where practical if event requires overnight accommodation provide attendees with their own room.
- Consider holding the event outdoors or in a well naturally ventilated indoor area – open doors windows etc.
- Consider how you can decrease the number of high touch surfaces. For example, what doors can be left open and reduces the number of people handling equipment or sharing items such as halters, leads, skirting tables, brooms, wool paddles etc.
- If attendees are not from the same household attempt to travel in separate vehicles.

Hygiene and Cleaning

- Provide access to hand washing stations, with soap, paper towels and running water if possible.
- Have hand sanitizer available.
- Clean frequently touched areas or surfaces several times per day with detergent, disinfectant solution or wipes. This includes shared tools.
- Dispose used personal items such as tissues, disposable masks, gloves, and other contaminated items.
- Attendees to wear gloves when cleaning surfaces and wash hands thoroughly before and after.
- Where possible avoid shared equipment

Record Keeping

- Use only the State or Territory relevant QR Code to record all visitors, volunteers, judges and exhibitors.
- Register as a COVID Safe Business and apply for a relevant state or territory QR Code:
 - WA - <https://www.wa.gov.au/government/publications/covid-19-coronavirus-contact-registers-and-safewa-frequently-asked-questions>
 - NSW - <https://www.nsw.gov.au/register-your-business-as-covid-safe>
 - Vic - <https://www.coronavirus.vic.gov.au/qrcode>
 - SA - <https://www.covid-19.sa.gov.au/business-and-work/covid-safe-check-in>
 - Tas - https://www.health.tas.gov.au/covid19/check_in_tas_-_register_your_business
 - ACT - https://www.covid19.act.gov.au/_data/assets/pdf_file/0005/1670855/Health-Check-In-CBR-App.pdf
 - QLD - <https://www.covid19.qld.gov.au/government-actions/approved-industry-covid-safe-plans/qld-agricultural-shows-and-showgrounds>