

Minutes of AAA Board Videoconference

24 November 2020

13:00

Via zoom

1. CONVENING OF MEETING

1.1. **WELCOME** President Brett Fallon opened the meeting at 13.03

PRESENT: Brett Fallon, Prue Walduck; Sarah Wheeler; Carolyn Austin; Cathi McMullen; Mick Williams.

IN ATTENDANCE: Amanda Olthof

2. APOLOGIES, DECLARATION OF INTEREST AND WHS

2.1. **APOLOGIES:** nil

2.2. **REGISTER OF DECLARATION OF INTEREST** - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared.

2.3. **WORK HEALTH AND SAFETY WHS** No issues identified

3. CONFIRMATION OF PREVIOUS MINUTES

Minutes of the AAA Board videoconference dated 12 November 2020 as circulated were considered and minor amendment made.

B20M114 The Board RESOLVED to confirm the Minutes of the AAA Board video conference held 12 November 2020 as a true and correct record

4. BOARD EXECUTIVE

B20M115 The board RESOLVED to appoint Prue Walduck as Vice President and Carolyn Austin as Treasurer. Executive will be made up of President, Vice President, Treasurer and Company Secretary (CEO).

5. BOARD MEMBERS

Cathi McMullen announced to the Board that she had reconsidered her nomination for the Board position and concluded that she was not in a position to continue with her role on the Board going forward.

The Board discussed Board positions and made a decision to not put out an EOI to members to fill the two Board vacancies. Considering the skills matrix of current Board Directors, it was agreed to approach Julie Wilkinson to offer her a position on the Board.

Portfolios were not allocated at this meeting. Prue Walduck to attend the SJC meeting to represent the Board.

Meeting closed 13:22

Ratified 2 February 2021