



Australian Alpaca
ASSOCIATION

AAA YOUTH GROUP GOVERNING RULES

Approved by AAA Board 3 August 2020



YOUTH GROUP GOVERNING RULES

Contents

SUMMARY	3
INTERPRETATION.....	4
MEMBERSHIP OF YOUTH GROUPS.....	5
FUNDS FOR YOUTH GROUPS.....	5
YOUTH MEETING REQUIREMENTS	5
NOTICE CONVENING A YOUTH MEETING	6
PROCEEDINGS AT A YOUTH MEETING.....	6
CHAIR OF A YOUTH MEETING	8
ADJOURNMENT OF ORDINARY YOUTH MEETINGS AND ANNUAL YOUTH MEETINGS	8
DECISIONS ON QUESTIONS.....	8
MINUTES	9
QUORUM	9
PROXIES.....	9
YOUTH COMMITTEE AND YOUTH EXECUTIVE	10
CASUAL VACANCIES IN YOUTH COMMITTEES.....	14

SUMMARY

Historically the Australian Alpaca Association Ltd. has had little formal acknowledgement of Youth Groups and Youth Committees formed by members keen to engage our youth. As the Association recognises the importance of these groups it has created the Governing Rules detailed in this document. These rules have been approved by the Board to establish formal structure and include these Groups into the Association, similar to regional Regulations.

A summary of the major variations compared to the regional Regulations include;

- Youth Group members may be any Member (Full, Joint, Associate, Family or Youth member including student of an Educational Member organisation) of the Company under 26 years of age (in line with ASA Young Judging rules).
- One Youth Group per state, unless authorised for a temporary merger.
- The Youth Group member can be a member of any one Youth Group, not necessarily in the state that they live.
- Permitted to be a member of a Region and a Youth Group, but not multiple Youth Groups. Also, not compulsory to be a member of a Youth Group.
- All members of a Youth Group can vote at Youth Group meetings.
- The minimum number of members to start a Youth Group is 5 members, as the quorum of a Youth Meeting is be the lesser of either;
 - 10 members of the Youth Group, or
 - 2 Youth Committee members and 3 general members of the Youth Group.This is because you need a quorum to convene meetings, and there are a minimum number of meetings per year.
- At a minimum there should be 3 Executive committee members (of Youth President, Youth Vice-President, Youth Secretary and Youth Treasurer) who all have to be members/over the age of 17, with a maximum of 9 committee members in total (no minimum age limit), excluding mentors shadow Youth Committee members.
- Mentor members (aged over 25) allowed to be elected to shadow Youth Committee roles, with no voting rights. Mentor members (aged over 25) allowed to be elected to vacancies within the Youth Executive with voting rights.
These roles are included to provide stability year on year as members of the Youth Group change, are too busy to administer the group, and the opportunity for direct guidance from members with more experience.
- Allows for convenors of Youth Events to continue to be undertaken by adult members, on behalf of the Youth Group.
- One representative from the Youth Executive to attend the Council meeting remotely, with Regional Presidents and Board to share their voice.

INTERPRETATION

1. In these Governing Rules:

- a. **Associate Member** means a member of the Company, as defined in the Constitution;
- b. **Company** means Australian Alpaca Association Ltd;
- c. **Constitution** means the constitution of the Company, as amended from time to time;
- d. **Directors** means the directors for the time being of the Company and includes where appropriate in the context, alternate directors;
- e. **Family Member** means a member of the Company as defined by immediate family members and/or guardians of existing Full Members, Associate Members and Youth Members, and allows for the same rights as an Associate Member.
- f. **Financial Year** means the period of 12 months ending on the last day of June in each calendar year;
- g. **Full Member** means a member of the Company that is either a Full Member – Individual or Corporation, and Full Member – Joint, as defined in the Constitution;
- h. **Law** means the *Corporations Act 2001* (Cth);
- i. **Member** means a member of the Company as defined in the Constitution;
- j. **Mentor** means a member of the Company who acts in the capacity as an experienced and trusted advisor to a younger member;
- k. **President** of the Company means any person appointed to perform the duties of a president of the Company;
- l. **Region** means a region established within the Constitution and **Regional** has a corresponding meaning;
- m. **Register of Members** means the register of Members of the Company that the Company is required by the Law to keep;
- n. **Scrutineer** means an independent person, not being a Member, who may oversee the counting of votes at Annual Youth Meetings;
- o. **Secretary** means any person appointed to perform the duties of the secretary of the Company;
- p. **Youth Committee** means a committee elected by the members of a Youth Group from time to time under these Governing Rules;
- q. **Youth Executive** means that part of the Youth Committee comprising the Youth President, Youth Vice-President, Youth Secretary and Youth Treasurer of a Youth Group;
- r. **Youth Group** is the collective term to describe a group of Members classified by their age;
- s. **Youth Member** is a Youth/Educational Member of the Company as defined in the Constitution, with the inclusion of participating students of each school Youth/Educational Member.

MEMBERSHIP OF YOUTH GROUPS

2. Any Full Member, Family Member, Associate Member or Youth Member, under the age of 26 years, residing in Australia may nominate to be a member of a Youth Group.
3. The boundaries of a Youth Group are aligned with State borders, except if less than 10 members in a State, a Youth Group can include a combination of States &/or Territories with consent of the Directors.
4. A member of a Youth Group may not be a member of more than one Youth Group at a time, but can be a member of one Youth Group and one Region.
5. A member of a Youth Group may be a member of any Youth Group, irrespective of the postal address of the Member on the Register of Members.
6. A Member does not have to be a member of a Youth Group, but if a Member fails to give notification for the purposes of Governing Rule 2, within 60 days of becoming a Member, the Member can be automatically allocated to a Youth Group based on the postal address of the Member on the Register of Members.
7. Each member of a Youth Group will continue to be a member of that Youth Group until the Member:
 - a. gives notice to the Secretary resigning as a member of that Youth Group; or
 - b. requests in writing to the Secretary to be a member of an alternative Youth +Group; or
 - c. is no longer eligible to be a member of a Youth Group given their age; or
 - d. ceases to be a Member of the Company.

FUNDS FOR YOUTH GROUPS

8. A Youth Group has no power to impose a Youth Group membership fee but a Youth Group may raise funds by any other means the Youth Group Committee considers appropriate, in accordance with the Constitution, these Youth Group Governance Rules and subject at all times to any directions, delegations, limitation, authorisation or policies determined by the Directors from time to time.
9. The Directors may each year determine that each Youth Group receives a capitation amount for each Youth Member of that Youth Group that has paid all monies due to the Company as a Member.
10. All capitation fees and any other funds raised by a Youth Group are and will remain the property of the Company and must be accounted for and disposed of in the manner required by the Directors, in accordance with the Constitution.

YOUTH MEETING REQUIREMENTS

11. Each Youth Committee must convene an annual general meeting of members of the Youth Group (“Annual Youth Meeting”) at least once in every calendar year after the end of the Financial Year and may convene an ordinary meeting of members of the Youth Group (“Ordinary Youth Meeting”) at any time, but at least 2 times between Annual Youth Meetings.
12. Meetings can be held remotely via agreed technology.
13. The Directors may convene a Youth Meeting at any time.
14. The Youth Committee shall convene an Ordinary Youth Meeting on the written request of 5 members of that Youth Group, which includes the objects for the meeting sent or given to the secretary of the Youth Group.

15. If a Youth Committee of a Youth Group does not convene an Ordinary Youth Meeting to be held within 30 days of receiving a requisition under governance rule 14, the requesting members may request the Directors to do so, in which case the Directors shall convene such a meeting and give notice of the meeting to all members of the Youth Group.

NOTICE CONVENING A YOUTH MEETING

16. At least 14 days notice (exclusive of the day on which the notice is served or deemed to be served, but inclusive of the day for which notice is given) must be given to members of the Youth Group, of any Ordinary Youth Meeting or Annual Youth Meeting by the secretary of the Youth Group or if the meeting is convened by the Directors, by the Secretary of the Company.
17. A notice calling a Ordinary Youth Meeting or Annual Youth Meeting:
- must specify the place, the day and the hour of meeting and if the meeting is to be held in two or more places, the technology that will be used to facilitate this;
 - must specify the nature of the business;
 - must specify whether the meeting is an Annual Youth Meeting or Ordinary Youth Meeting; and
 - may specify a place, and electronic address for the purposes of proxy appointment.
18. A notice required to be given to a member of a Youth Group by these Governing Rules may be given either:
- personally;
 - by sending it by post, or email or the Member's registered address in the Register of Members; or
 - if no registered address, to the address if any, supplied the Member to the Company for the giving of notices.
19. Any notice of an Ordinary Youth Meeting or Annual Youth Meeting sent by post will be deemed to have been received by the member of the Youth Group to whom or which it is addressed not later than the third business day after it is posted. Any notice sent by email will be deemed to have been received not later than the first business day after it was sent.
20. A copy of each notice sent to members of a Youth Group entitled to notice and of all accompanying material must be sent by the secretary of the Youth Group to the Secretary of the Company at the same time as the notice is sent to members of the Youth Group.

PROCEEDINGS AT A YOUTH MEETING

21. The business of each Annual Youth Meeting shall be:
- to consider and subsequently confirm the minutes of the last preceding Annual Youth Meeting and any unconfirmed minutes of any Ordinary Youth Meeting held since that Annual Youth Meeting;
 - to receive a report from the Youth Committee on:
 - the main objectives for the past year and progress made in achieving them
 - events that have been held by the Youth Group

- iii. decisions of the Youth Committee that affect the members of the Youth Group as a whole and
 - iv. major issues for the forthcoming year (or period)
 - c. to adopt the accounts for the Youth Group for the year,
 - d. to elect the Youth President, Youth Vice-President, Youth Secretary and Youth Treasurer and the balance of the Youth Committee; and
 - e. to vote on motions of which notice has been properly given.
- 22. The business of each Ordinary Youth Meeting shall be:
 - a. to consider and subsequently confirm the minutes of the last preceding Ordinary Youth Meeting unless they have been confirmed at an Annual Youth Meeting;
 - b. to receive a report from the Youth Committee on:
 - i. the main objectives for the past period and progress made in achieving them,
 - ii. events that have been held within the Youth Group,
 - iii. decisions of the Youth Committee that affect the members of the Youth Group as a whole, and
 - iv. major issues for the forthcoming or period;
 - c. to adopt the accounts for the Youth Group for the preceding period;
 - d. to vote on motions of which notice has been properly given;
 - e. To consider items of General Business raised from the floor of the meeting.
- 23. No business other than that set down in the notice convening an Ordinary Youth Meeting or an Annual Youth Meeting shall be transacted at that meeting.
- 24. Members that have the right to attend a Youth Meeting include:
 - a. each member of a Youth Group recorded as such in the Register of Members kept by the Secretary of the Company, who has paid all monies due to the Company as a Member,
 - b. any Member, over the age of 25 years, in the capacity of a Mentor to assist at the discretion of the Youth Group, but with no right to vote,
 - c. Guests at the invitation of a member of the Youth Group, but with no right to vote.
- 25. Each member of a Youth Group:
 - a. recorded as such in the Register of Members kept by the Secretary of the Company; and
 - b. who has paid all monies due to the Company as a Member; or
 - c. appointed under Governing Rule 61;is entitled to vote at Ordinary Youth Meetings and Annual Youth Meetings for that Youth Group.
- 26. A member of a Youth Group desiring to bring any business before an Ordinary Youth Meeting or Annual Youth Meeting for that Youth Group may give written notice of that business to the secretary of the Youth Group, who shall cause that business to be listed in the business to be transacted at the next Ordinary Youth Meeting or Annual Youth Meeting convened after receipt of the notice and give a copy to the Secretary of the Company, except if the notice is received less than 21 days before the next meeting, in which case it shall be listed in the business to be transacted at the youth meeting following the next youth meeting convened after receipt of the notice.

CHAIR OF A YOUTH MEETING

27. The president of the Youth Group or, if they are not present within half an hour of the time stated in the notice of the Ordinary Youth Meeting or Annual Youth Meeting for the commencement of the meeting, the Vice President or, if they are not present within half an hour of the time stated in the notice of the Ordinary Youth Meeting or Annual Youth Meeting for the commencement of the meeting such other person as shall be elected by a majority of those members of the Youth Group present who are entitled to vote at the meeting, shall chair each Ordinary Youth Meeting or Annual Youth Meeting ("Chair").

ADJOURNMENT OF ORDINARY YOUTH MEETINGS AND ANNUAL YOUTH MEETINGS

28. The Chair of an Ordinary Youth Meeting or Annual Youth Meeting at which a quorum is present may with the consent of the meeting, adjourn the meeting from time to time and place to place but on resumption, no business other than the unfinished business of the meeting shall be transacted.
29. Where an Ordinary Youth Meeting or Annual Youth Meeting is adjourned for 14 or more days, notice of the date, place and time at which the meeting will resume must be given to each member of the Youth Group that is entitled to receive notice of Youth Meetings or Annual Youth Meetings, but in that notice it is not necessary to give notice of the adjournment or of the business to be transacted on resumption.

DECISIONS ON QUESTIONS

30. A question arising at Ordinary Youth Meeting, Annual Youth Meeting or Youth Committee meeting, shall be determined on a show of hands unless before or on the declaration of the show of hands a poll is requested, in which case:
- a. each member of the Youth Group present in person or by proxy and entitled to vote has one vote;
 - b. a poll demanded on:
 - i. the election of a Chair or an adjournment must be taken immediately;
 - ii. any other question shall be taken at whatever time before the close of the meeting that the Chair directs; and
 - c. a poll will otherwise be conducted in such manner as the Chair shall direct.
31. In the case of an equality of votes for or against any question, on a show of hands or in a poll, the Chair of the meeting may exercise a second or casting vote, unless the Chair is limited by Governing Rule 43, and then it is to be deferred to a subsequent meeting.
32. A declaration by the Chair of an Ordinary Youth Meeting or Annual Youth Meeting that a resolution has been carried on a show of hands, unanimously, by a particular majority or has been lost, together with an entry to that effect in the minutes of the meeting, is evidence of that fact without proof of the number or proportion of the votes recorded for or against the resolution.

MINUTES

33. Minutes of each Ordinary Youth Meeting and Annual Youth Meeting will be kept by the secretary of the Youth Group and published, with an “Unconfirmed” notation as soon as practicable after the conclusion of the meeting.

QUORUM

34. A quorum for the transaction of business at any Ordinary Youth Meeting or Annual Youth Meeting is the lesser in number of:
- a. 2 members of the Youth Committee together with 3 other members of the Youth Group; or
 - b. 10 members of the Youth Group,
- present in person and entitled under these Governing Rules to vote at the meeting.
35. Any business purporting to have been transacted at an Ordinary Youth Meeting or Annual Youth Meeting when a quorum is not in attendance shall be deemed never to have been transacted.
36. If within half an hour after the time appointed for an Ordinary Youth Meeting or Annual Youth Meeting, a quorum of members of the Youth Group is not in attendance:
- a. if the meeting was convened in response to a requisition under governing rule 14, the meeting shall be dissolved;
 - b. if the meeting was convened by the Youth Committee or the Directors, the meeting shall stand adjourned until the same day in the next week at the same hour and, unless another place is specified by the Chair at the time of the adjournment or by written notice given to members before the day to which the meeting is adjourned, at the same place; or
 - c. if the meeting is a continuation of a meeting that has been adjourned for lack of a quorum, the members present being not fewer than 10 percent of the Youth Group membership rounded up to the next whole number, shall constitute a quorum.

PROXIES

37. A member of a Youth Group entitled to vote may appoint another member of the Youth Group to be that member’s proxy by written notice to the secretary of the Youth Group no later than 48 hours before the time of the meeting in respect of which the member appoints the proxy and may direct the manner in which the proxy is to vote on any question.
38. The instrument appointing such a proxy must:
- a. if the appointor is a natural person, be in writing under the hand of the appointor or of their attorney duly authorised in writing; or
 - b. if the appointor is a corporation, be either under seal or under the hand of an officer or attorney duly authorised.
39. An appointment of a proxy is valid if it is signed by the member of the Youth Group making the appointment and contains the information required by subsection 250A(1) of the Law. The Youth Committee may determine that an appointment of proxy is valid even if it only contains some of the information required by subsection 250A(1) of the Law.

YOUTH COMMITTEE AND YOUTH EXECUTIVE

40. The members of a Youth Group shall elect a Youth Executive comprising of not less than three members of the Youth Group, and the balance of the Youth Committee so that in total the Youth Committee comprises not greater than nine members of that Youth Group. The Youth Committee and the Youth Executive between meetings of the Youth Committee, may manage, promote the activities and advance the purposes of the Company in that Youth Group in accordance with:
- a. the Constitution and these Governing Rules; and
 - b. all directions, delegations, limitations, authorisations or policies determined by the Directors from time to time.
41. A Youth Committee, if elected, shall meet when required by the Directors and may otherwise meet as often as it shall think fit.
42. Any member of a Youth Group;
- a. who is a Member over the age of 17 years is eligible to be elected as a member of the Youth Executive; and
 - b. who is a Member, or nominated student of a school Youth/Education Member, is eligible to be elected as a member of the Youth Committee.
43. Any Mentor, over the age of 25 years, can be appointed to shadow one or more members of a Youth Group in any role within the Youth Executive or Youth Committee, in a shadow capacity with no voting rights.
- a. the appointment is in addition to Youth Group members of the Youth Executive and Youth Committee pursuant to Governing Rule 40;
 - b. the Mentor will not be eligible for appointment as a member of the Youth Executive or Youth Committee, in a shadow capacity, except if:
 - i. the Mentor is a Member and is nominated as a candidate for election or appointment by two or more members of the Youth Group and the nomination is in writing, has been received by the secretary of the Youth Group at least 30 days before the meeting, and is signed by the nominee to signify the Mentor is willing to be a candidate for election or appointment; and
 - ii. notice of each and every candidate nominated by the members of the Youth Group pursuant to Governing Rule 43(a)(i) has been given to all members of the Youth Group who are entitled to receive notices of meetings with the notice of the meeting at which an election is to be held;
 - c. the majority must agree by a poll of those members of the Youth Group present in person or by proxy who are entitled to vote, to the appointment of the Mentor to the Youth Committee or Youth Executive, in a shadow capacity.
44. Subject to Governing Rule 45, a Member will not be eligible for election or appointment as a member of the Youth Executive or Youth Committee, except if:
- a. the Member is eligible pursuant to Governing Rule 42 and is nominated as a candidate for election or appointment by two or more members of the Youth Group and the nomination:
 - i. is in writing;
 - ii. has been received by the secretary of the Youth Group at least 30 days before the meeting; and

- iii. is signed by the nominee to signify that the Member is willing to be a candidate for election or appointment; and
 - b. notice of each and every candidate nominated by the members of the Youth Group pursuant to Governing Rules 44(a) has been given to all members of the Youth Group who are entitled to receive notices of meetings with the notice of the meeting at which an election is to be held.
45. If there are fewer candidates than the number of vacancies, those nominated who have accepted nomination shall be declared by the Chair to have been elected at the meeting. If more nominations are received than the number of vacancies:
- a. the election shall be conducted by a ballot of those members of the Youth Group present in person or by proxy who are entitled to vote;
 - b. the election must be conducted by a returning officer appointed by the Youth Committee, who may not vote in the election;
 - c. the ballot paper must contain the names of the candidates in alphabetical order;
 - d. each member of the Youth Group entitled to vote who is present and voting in person or by proxy at the Youth Meeting will be entitled to vote for any number of such candidates not exceeding the number of vacancies, without stating any order of preference on the ballot paper;
 - e. each candidate may have a Scrutineer present for the counting of the votes;
 - f. those candidates with the most votes will be elected to fill the available vacancies; and
 - g. the Chair of the meeting will declare the result of the election as soon as the votes have been cast and counted.
 - h. In the event of a tied election, with two or more candidates receiving the same number of votes, when only one position is available, the following procedures shall be applied:
 - i. Firstly, the returning officer shall ask if any of the candidates are willing to stand down. If this does not resolve the tie, then;
 - ii. The candidate appointed to the position will be determined by the toss of a coin conducted by the returning officer. In the event that the candidates cannot agree as to what side of the coin each will have, this decision will be made by the returning officer and will be binding on both candidates.
 - i. Those candidates who are elected as Youth Committee members at an Annual Youth Meeting will take office immediately upon closure of the meeting.
46. Subject to Governing Rule 45, at any Ordinary Youth Meeting or Annual Youth Meeting the members of the Youth Group may by resolution appoint any Member as a Youth Committee member, either to fill any casual vacancy or as an addition to the number of Youth Committee members holding office but not so that the total number of Youth Committee members holding office exceeds at any time the maximum number of Youth Committee members permitted under Governing Rule 40.
47. The members of a Youth Group may by an ordinary resolution passed at an Ordinary Youth Meeting remove any Youth Committee member before the expiration of their period of office, and may by an ordinary resolution appoint in their stead another person who is eligible to be elected as a member of a Youth Committee at that meeting

to fill the casual vacancy thus created. Any person so appointed will hold office only until the next following Annual Youth Meeting.

48. A person elected as a member of a Youth Committee holds that office from the conclusion of the Annual Youth Meeting at which the person was elected to the conclusion of the next Annual Youth Meeting.
49. The office of a member of a Youth Committee will become vacant if that member:
- a. ceases to be a Member of the Company;
 - b. ceases to be a member of the Youth Group of the Youth Committee;
 - c. becomes bankrupt or makes any arrangement or composition with their creditors generally;
 - d. becomes of unsound mind or is a person whose person or estate is liable to be dealt with in any way under the law relating to mental health;
 - e. resigns their office by notice in writing to the secretary of the Youth Group;
 - f. is removed under Governing Rule 47;
 - g. is removed by the Directors by a resolution passed at a meeting of the Directors;
 - or
 - h. is in a position declared vacant under Governing Rule 58.
50. A Youth Committee:
- a. must convene an Annual Youth Meeting of members of the Youth Group at least once in each calendar year and to be held within 15 months after the previous Annual Youth Meeting of the Youth Group;
 - b. must account to the Directors for all monies collected and expended by the Youth Group and must comply with any directions, delegations, limitations, authorisations or policies determined by the Directors from time to time in relation to those monies;
 - c. must oversee the implementation of Company policies in the Youth Group as determined by the Directors;
 - d. may develop and implement Youth policies (to the extent that they are not inconsistent with Company policies or directions, delegations, limitations, authorisations or policies determined by the Directors from time to time);
 - e. may make submissions to the Directors or their committees on Youth Group and national issues;
 - f. may liaise with other Regions and Youth Groups; and
 - g. must at all times act within and be subject to any directions, delegations, limitations, authorisations or policies determined by the Directors from time to time.
51. The powers and functions of the Youth Committee are to control and manage the affairs of the Youth Group, including but not limited to:
- a. dealing with issues of Youth Group administration between Annual Youth Meetings and between Ordinary Youth Meetings;
 - b. ratifying or rejecting recommendations of the Youth Executive relating to Youth Group administration made between meetings of the Youth Committee;
 - c. overseeing the management of Company activities in the Youth Group;
 - d. responding to the wishes of the Youth Group membership in submissions to the Directors or the Council and giving good and cogent reasons for refusing to do so on any issue;

- e. establishing Youth Group sub-committees to undertake particular functions for the benefit of the Youth Group, appointing their members and office-holders from the membership of the Youth Group or persons who are not Members but have special skills or qualifications (but a person so appointed shall not hold any office in the sub-committee) and specifying terms of reference; and
 - f. authorising the expenditure of the funds of the Youth Group, subject to any directions, delegations, limitations, authorisations or policies determined by the Directors from time to time.
52. Without limiting in any way the matters or issues which the Directors may determine are not to be managed by a Youth Committee, a Youth Committee shall not manage any of the following matters or issues:
- a. financial policy and administration;
 - i. ethics;
 - ii. discipline;
 - iii. registration of animals;
 - iv. stud book;
 - v. animal standards;
 - vi. the Company's relationships with governments;
 - vii. research and development;
 - viii. public relations policy of the Company;
 - ix. fibre policy;
 - x. import and export protocols;
 - xi. policy for marketing of animals and of fibre;
 - xii. policy regarding the education of members in alpaca related matters;
 - xiii. Company head office administration;
 - xiv. fees and charges; and
 - xv. any other matters determined by the Directors from time to time.
53. If the Directors delegate to a Youth Committee the management and use of any part of the property and monies of the Company (and the Directors may do so in relation to any part of the membership fees collected by the Company from Members who are Members of that Youth Group and any property of the Company located in that Youth Group, as the Directors may determine), the Youth Committee and each member thereof must:
- a. only manage and use that money and property in accordance with any directions, delegations, limitations, authorisations or policies determined by the Directors (whether generally or specifically in relation thereto) from time to time (and where there is any inconsistency between a specific and a general direction, delegation, limitation, authorisation or policy, the specific must take precedence); and
 - b. fully report to the Directors on the management and use thereof when required by the Directors.
54. A quorum at any meeting of a Youth Committee shall comprise three or more members of the Youth Committee. If a quorum is not present within 30 minutes after the scheduled time for commencement of the meeting, the meeting will stand adjourned for 48 hours, at which time it will be reconvened at the same time and place and those members of the Youth Committee present at that time shall constitute a quorum.

55. The president of a Youth Group or, if they are not present within 30 minutes after the scheduled time for commencement of the meeting or a president has not been appointed for the Youth Group, such other member of the Youth Executive of the Region as those present shall elect, shall Chair each meeting of a Youth Committee.
56. If a Youth Group does not elect a Youth Committee, pursuant to Governing Rule 40 and Governing Rule 61, the Youth Group is subject to disbandment by the Directors.
57. Youth Executive shall send one representative, under the age of 26, to the Council. This representative will be eligible to vote, limited only by the Constitution and Regulations.

CASUAL VACANCIES IN YOUTH COMMITTEES

58. The office of a member of a Youth Committee who:
 - a. without leave of the president or vice-president, or if these posts are vacant, another Youth Committee member, is absent from more than three consecutive meetings; or
 - b. being the president, without leave of another member of the Youth Executive, is absent from more than three consecutive meetings of the committee,will in either case, whether or not that member submits an apology, be declared vacant.
59. If a casual vacancy arises in relation to the president of a Youth Group (if a president has been appointed), subject to Governing Rule 42, the Youth Committee may elect one of its number to fill the casual vacancy.
60. If a casual vacancy arises in relation to a member of the Youth Committee or Youth Executive, pursuant to Governing Rule 42, the Youth Committee may elect a member of the Youth Group to fill the casual vacancy.
61. If a casual vacancy arises in relation to a member of the Youth Executive, and there is no eligible or willing member pursuant to Governing Rule 42 and Governing Rule 60, then a Mentor, over the age of 25 years, can be appointed to any role on the Youth Executive by the Youth Committee.
62. Any person elected to fill a casual vacancy in a Youth Committee will hold office until the next Annual Youth Meeting.
63. A Youth Committee does not need to fill a vacancy, provided its number is not less than the minimum for a Youth Executive specified in Governing Rule 40 in which case it may only act to increase its number to at least that number.