



AUSTRALIAN ALPACA ASSOCIATION Ltd (AAA)

Minutes of the Board

Teleconference

21 January 2020

1. CONVENING OF MEETING

AAA President Andrew Munn declared the meeting open at 15:00 21 January 2020

1.1. **PRESENT:** Andrew Munn; Michell Simberg; Prue Walduck; Sarah Wheeler Rochelle Veitch; Trevor Parry

IN ATTENDANCE: Amanda Olthof

1.2. **APOLOGIES – NIL**

1.3. **REGISTER OF DECLARATION OF INTEREST** - It was noted by the President that this Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared. No additional declarations noted.

1.4. **WORK HEALTH AND SAFETY WHS** No additional items.

2. CONFIRMATION OF PREVIOUS MINUTES

Minutes of the AAA Board teleconference held 3 December 2019 as circulated were considered

B20M01 The Board **RESOLVED** to confirm the Minutes of the AAA Board teleconference held 3 December 2019 as a true and correct record **CARRIED**

Minutes of the AAA Board teleconference held 10 December 2019 as circulated were considered

B20M02 The Board **RESOLVED** to confirm the Minutes of the AAA Board teleconference held 10 December 2019 as a true and correct record **CARRIED**

3. MATTERS ARISING

Action items discussed and completed actions removed.

4. EXECUTIVE REPORTS

4.1. PRESIDENTS REPORT

The President's report was presented and accepted by the meeting

4.2. TREASURER'S REPORT

MS tabled a report and explained the difference between the operating position and statutory accounts. Treasurer's calculations project that the company will run out of operating funds in February 2021

A proposal to reverse a previous decision to employ a part time accounts payable position was discussed.

B20M03 The Board **RESOLVED** that no additional staff member to be employed in the AAA Office **CARRIED**

A proposal to draw down on funds held in term deposit was discussed.

B20M04 The Board **RESOLVED** to leave to funds held in term deposit to reach maturity at end Feb so that interest amounting to \$500 is not foregone



- B20M05** The Board **RESOLVED** that, in the absence of obvious commercial development opportunities on the horizon, funds are to be transferred from the commercial development account into the operating account to cover

A proposal not to resign the MOU with Animal Health Australia was discussed. Discussions to be had with AHA by Treasurer and report back to next meeting.

5. GOVERNANCE

Governance agenda items deferred.

6. MEMBER ISSUES

6.1. Member Renewals

Board discussed a proposal to contact all lapsed members to offer a nil cost renewal for this FY.

- B20M06** The Board **RESOLVED** that the AAA office contact each non renewing member and offer a one-off membership renewal at nil cost. **CARRIED**

The Board discussed a proposal for people making alpaca inquiries in social media groups to be contacted directly by the CEO about AAA membership opportunities.

7. COMMITTEE REPORTS

7.1. SHOWING AND JUDGING

- B20M07** The Board **RESOLVED** to appoint Amber O'Neill to the showing and judging committee. **CARRIED**
- B20M08** The Board **RESOLVED** to appoint Shane Carey and Angela Preuss as halter judges and Adrienne Clark as the fleece judge for the 2020 National Show **CARRIED**

7.2. AYE

EOI for parader judge received and discussed. Board accepted Rubey Williams' application.

Charter of the AYE to be redrafted by AYE Committee
AYE Chair position discussed.

- B20M09** The Board **RESOLVED** to appoint Julie Blake as AYE Chair. **CARRIED**

7.3. 2020 NATIONAL SHOW

- B20M10** The Board **RESOLVED** to go ahead with the 2020 National show based on the budget provided by the convenor and the \$25,000 secured sponsorship.

The Board discussed the option of Bendigo as proposed by the Convenors.

- B20M11** The Board **RESOLVED** that the 2020 National show will be held in Melbourne.



8. PORTFOLIO REPORTS

8.1. MARKET ACCESS AND TRADE

PW reported on the identification of two Govt funding opportunities which could help open export pathways under the Agricultural Trade & Market Access Co-Operation (ATMAC) 2020 Grant – advising the first application was to be submitted on 31 January 2020.

The Board agreed to write to the Department of Agriculture confirming the current AAA export priorities of “reopening of New Zealand” and “Direct access from AU to EU” adding the new priority of “direct access to the UK”

PW advised the Department of Agriculture had approached the AAA in relation to a confidential application for export protocol to be developed between Au and a new international market. Full support had been given as this new market could be of benefit to all members. The membership is to be advised once the protocol has been ratified.

8.2. BIOSECURITY

SW presented a proposal for a disaster plan. A meeting will be planned for the Sydney show to discuss lessons learned with members involved in drought and fire crisis

9. GENERAL BUSINESS

No general business tabled

Meeting closed at 18:40

Minutes confirmed 6/2/20