



Australian Alpaca Association – Request to travel

Name (as per photo id or passport)	
Meeting / Show details	
Cost code	6-7310
Mobile No	
Qantas/Virgin Frequent Flyer #	

FLIGHTS Travel request are sent to Tanya at AAA – info@alpaca.asn.au for booking. Carefully review your itinerary when received as costs are imposed on AAA for changes **Please note: AAA Policy is to book best fare of the day.**

Date	Departure city	Arrival city	Preferred flight # or time
Comments			

ACCOMMODATION We can book accommodation on your behalf if requested. Please check with AAA office if you have any questions about booking accommodation.

Preferred hotel and location	Arrival date	Departure date

HIRE CAR We can book hire car on your behalf. Please check with AAA office if you have any questions about booking a car.

Pick up location	Pick up date and time	Drop off date and time	Drop off location
Comments			
Manual / automatic (please select)			