

AUSTRALIAN ALPACA ASSOCIATION SHOW AND EVENT EQUIPMENT POLICY

Policy number	Version	1
Drafted by	Approved by Board on	8 April 2019
Responsible person	Scheduled review date	10 April 2022

Statement of Purpose

The general purpose of the Show and Event Equipment Policy is to:

- Ensure that regions conduct events that are in accordance with their compliance obligations, with particular emphasis on electrical installations; and
- Ensure that consideration of the risk of injury or damage is taken into account when equipment is in use at AAA events.

Philosophy

The Board recognises its responsibility to ensure that both the AAA and Regions, when presenting an event, do so in a manner which considers compliance issues and risk minimisation. This is in large part an issue of electrical items such as fans, cables and supply equipment, with some consideration of the structures and mechanical equipment at such events.

Show and Event Equipment Policy

- This policy applies to supply of electricity by wiring systems to power consuming devices used for accommodation, entertainment or display purposes where the events last less than four weeks.
- There are two groups of electrical equipment and their supply components that are the subject of this policy, there are:
 - Permanent site electrical installation items such main switchboards, fuseboards, building cabling and connection facilities such as a socket outlet; and
 - Temporary electrical equipment that attendees bring for short term use at the event.
- The inspection and testing of permanent site electrical installation wiring and fittings used for shows and events:
 - Shall be undertaken at intervals not exceeding 12 months;
 - Is governed by AS3000 and AS3019;
 - Should be verified by the convener or organiser of the event as being current; and
 - Can be arranged prior to the event through a qualified testing and tagging service provider.
- For temporary site electrical installation wiring and fittings used for shows and events:
 - Conveners or organisers should require attendees to demonstrate current appropriate testing and tagging of their equipment;
 - This may be arranged at the event location if qualified testing and tagging service providers are available;
 - Will be required to make use of portable power distribution units with one or more socket-outlets that incorporate:



- residual current devices (RCD) for protection against earth leakage; and
- overload protective devices.
- Attendees must adopt the guidance provided in the AAA Guideline - Show and Event Equipment published separately.

Policy Initiate Date

This policy will take effect from 10th April 2019.

Policy Review

This policy will be reviewed by the Board every three years.

AUTHORISATION OF BOARD

Australian Alpaca Association

8 April 2019